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ABSTRACT

The functions and guidelines governing the Association for Intercollegiate Athletics for Women (AIAW) are outlined in this handbook. Beginning with the history, structure, and membership composition of AIAW, the handbook then presents a general organization chart and describes the committees of the Executive Board. The constitution and bylaws are given along with the 1976 delegate assembly actions. Additional sections deal with a code of ethics for coaches, players, administrators, officals, and spectators. AIAW eligibility rules and AIAW infractions are followed by procedures for National Championships. Two position papers dealing with intercollegiate athletics for women and women on men's teams are in the final sections. An appendix includes a schedule of the National Championship, forms for financial assistance, player appeals, and an affidavit for eligibility. (SK)

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ASSOCIATION FOR INTERCOLLEGIATE ATHLETICS FOR WOMEN

AIAW HANDBOOK 1976-1977

National Association for Girls and Women in Sport
American Alliance for Health, Physical Education, and Recreation

ASSOCIATION FOR INTERCOLLEGIATE ATHLETICS FOR WOMEN

AIAW HANDBOOK 1976-1977

3

National Association for Girls and Women in Sport
American Alliance for Health, Physical Education, and Recreation

AAHPER publications

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National Association for Girls and Women in Sport
American Alliance for Health, Physical Education and Recreation

1201 Sixteenth Street, N.W., Washington, D.C. 20036
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Washington, D.C. 20036

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INTRODUCTION

HISTORY

The Association for Intercollegiate Athletics for Women (AIAW) was formally organized in 1971-72. It replaced the Commission on Intercollegiate Athletics for Women (CIAW) which was originated in 1967 by the Division for Girls and Women's Sports (DGWS) of the American Association for Health, Physical Education and Recreation (AAHPER). This Commission established the national championships and encouraged organization of colleges and universities and/or organizations of women physical educators to govern intercollegiate competition for women at the local, state and regional level.

The AIAW provides a governing body and leadership for initiating and maintaining standards of excellence in women's intercollegiate athletic programs. In addition the AIAW conducts eighteen national championships in twelve different sports, for junior/community colleges, small colleges and large colleges.

Colleges and universities are encouraged to actively support the AIAW through membership if (1) they subscribe to the belief that the focus of women's intercollegiate athletics should remain on the individual participant in the primary role as college student, and (2) they support the policies under which such programs have been conducted by the NAGWS (formerly DGWS), CIAW and AIAW.

STRUCTURE

The Association for Intercollegiate Athletics for Women will continue to guide AIAW national championships; give assistance to regional and local governing groups; and implement at the national level, the use of policies established by AIAW.

Officers of AIAW elected by member institutions include; president-elect, commissioner of national championships, ethics and eligibility chairperson and treasurer. In addition, for 1976-77 one representative from each of the nine regions is elected by the member schools of that region. One representative is elected by the respective large college membership, small college membership and junior/community college membership. The junior/community college and small college championship commissioners are elected by their respective membership. A student representative is elected by the membership to serve on the Executive Board. The president-elect serves one year in that position, one year as president, and one year as past president.

The following committees have been appointed for 1976-77; nominating, ethics and eligibility, constitution and bylaws, sport committees, archivist, research, delegate assembly, long range planning, subsidization of recruitment, review of legal counsel and staffing pattern, and television. Additional special committees will be appointed as deemed necessary.

MEMBERSHIP

Classes

Active

Active AIAW membership and membership in the appropriate Region are required for an institution to be eligible to participate in AIAW national championships and regional qualifying events for AIAW national championships.

1. The institution is an accredited

college or university of higher education in the United States or its territories. *

2. The institution provides an intercollegiate athletic program for women.

3. The institution is willing to abide by the policies as stated in the AIAW Handbook and in the operating code.

4. The institution is required to join the appropriate regional organization.

AIAW recognizes the following as the official organizations of regional governance:

Region	1	Eastern (EAIAW)
	A	Northeast
	B	Mid-Atlantic
Region	2	Southern
Region	3	Southeastern
Region	4	Southwest
Region	5	Midwest (MAIAW)
Region	6	"Region 6" AIAW
Region	7	Intermountain
Region	8	Western (WAIAW)
Region	9	Northwest College Women's Sports Association (NCWSA)

Any group may petition the national organization to change the name used at present. Any institution which wishes to apply for a change in regional assignment should follow the procedure outlined in the appendix, page 78.

* Institutions in the process of becoming accredited that have "correspondent' or "candidacy" status are eligible for membership.

Associate Member

The college or university is willing to subscribe to the policies stated in the Handbook.

Affiliate Member

Affiliate membership is open to any organization not eligible for active or associate membership but interested in supporting AIAW.

Membership applications may be obtained from the AIAW Executive Secretary, 1201 Sixteenth Street, N.W., Washington, D.C. 20036.

FEES, SERVICES AND DEADLINES

The official membership year is from September 15, 1976 to September 14, 1977. The deadline date for all memberships and membership benefits shall be November 15. After this date an institution may join AIAW but will be ineligible to participate in national championships for that year. Since mail in general is no longer postmarked, it may be necessary to ask the post office to hand stamp the mailing envelope for verification of the date the membership application was mailed.

In the event that the check for payment of dues cannot be secured by the deadline date, receipt of the membership application shall constitute membership. If payment does not follow by May 1 of that academic year, the institution will be ineligible for entry in national championships the following year. Past unpaid dues must accompany that institution's renewal application for membership. Any AIAW awards received by the institution

during the year in which dues are unpaid by May 1 must be returned.

An institution may join the Association as an active or associate member and must retain that membership status for the remainder of the fiscal year.

A membership shall be considered lapsed if an institution fails to renew its membership. To terminate the lapse and rejoin, the institution is required to pay both the prior year's dues (reinstatement fee) and the current year's dues. An institution changing membership categories will pay a reinstatement fee equal to the dues of the lower category. A member which allows active membership to lapse shall not be eligible for national championships during the year of reinstatement.

Only active member institutions may enter participants in the national championships or in regional qualifying events for those national championships. Regional membership is required for membership in the national AIAW.* Failure to meet the regional deadline or the national deadline will cause a school to be ineligible for national championships during that year.

Active Member

Four-year colleges/universities
The active membership fee is computed on the basis of the number of full-time female undergraduate students at the conclusion of the first term of the 1975-76 academic year.

Small College/University (3,000 and under full-time female undergraduate enrollment) - $350. (Delegate Assembly, 1976)

Large College/University (over 3,000 full-time female undergraduate enrollment) - $500. (Delegate Assembly, 1976)

Junior/Community College - $200. (Delegate Assembly, 1976)

Payment of the membership fee shall entitle the institution to:

1. One vote in the Association.
2. Two copies of the Handbook and the Directory.
3. Opportunity for participation at AIAW national championships (only active AIAW members may compete in national championships or regional qualifying events for those AIAW national championships.)
4. Newsletters and informational material.
5. Attendance at coaches and athletic directors' meetings.
6. Other services determined by the membership.

Associate Member

Membership fee is $100.* Payment of the membership fee shall entitle the institution to:

1. Voice, but no vote, in the Association.
2. One copy of the Handbook and the Directory.
3. Newsletters and informational material.
4. Attendance at coaches and athletic directors' meetings at AIAW national championships upon payment of a registration fee.

*Note: Regional membership deadlines are often at an earlier date than AIAW. Please check with the appropriate regional representative for the specific deadline.

* The membership fees for Associate, Affiliate and Subscription status were approved by the Executive Board, September, 1975.

5. Other services determined by the membership.

Affiliate Member

Membership fee is $50.* Payment of the membership fee shall entitle the organization to:

1. One copy of the Handbook and the Directory.
2. Newsletters and informational material.

Subscription Status

Subscription status is open to any individual who wishes to receive AIAW publications. Subscription fee is $25.* Payment of the fee shall entitle the individual to:

1. One copy of the Handbook and the Directory.
2. Newsletters and informational material.

* The membership fees for Associate, Affiliate and Subsctiption status were approved by the Executive Board, September, 1975.

AIAW EXECUTIVE BOARD

OFFICERS

N. PEG BURKE, President
University of Iowa
Iowa City, Iowa 52240
Office: (319) 353-4354
Home: (319) 351-8823

JUDITH L. HOLLAND, President-Elect
University of California
Los Angeles, California 90024
Office: (213) 473-3197
Home: (213) 473-3196

LAURIE MABRY, Past President
Illinois State University
Normal, Illinois 61761
Office: (309) 438-2566
Home: (309) 542-5298

LEANNE GROTKE
Commissioner of National Championships
Indiana University
Bloomington, Indiana 47401
Office: (812) 337-2794
Home: (812) 332-3592

KATHY HILDRETH
Commissioner of National Championships for Small Colleges
Idaho State University
Pocatello, Idaho 83209

CHARLOTTE DENMAN
Commissioner of JC/CC National Championships
Delta College
University Center, Michigan 48710
Office: (517) 686-0400, Ext. 239
Home: (517) 799-5912

MARY ROBY, Large College Representative
University of Arizona
Tucson, Arizona 85721
Office: (602) 884-2473

MERRILY DEAN BAKER, Small College Representative
Princeton University
Princeton, New Jersey 08540
Office: (609) 452-3531

ROBERTA BOYCE STOKES, Junior/College Community College Representative
Miami-Dade Community College-South
Miami, Florida 33156
Office: (305) 596-1151

JOAN S. HULT, Chairperson
Ethics and Eligibility Committee
University of Maryland
College Park, Maryland 20742
Office: (301) 454-2626

BEVERLY JOHNSON, Treasurer
Pasadena City College
Pasadena, California 91106
Office: (213) 578-7218
Home: (213) 764-2791

REPRESENTATIVES

Region 1

CAROLE MUSHIER
State University College
Cortland, New York 13045
Office: (607) 753-4953

Region 2

MARY ROLAND GRIFFIN
Winthrop College
Rock Hill, South Carolina 29733
Office: (803) 323-2123
Home: (803) 328-8290

Region 3

MARLENE FURNELL
Florida State University
Tallahassee, Florida 33144
Office: (904) 644-2087

Region 4

KAREN KING
University of Tulsa
Tulsa, Oklahoma 74104
Office: (918) 939-6351, Ext. 247
Home: (918) 627-1836

Region 5

FRANCES KOENIG
Central Michigan University
Mt. Pleasant, Michigan 48858
Office: (517) 774-3041
Home: (517) 772-3326

Region 6

YVONNE SLINGERLAND
Wichita State University
Wichita, Kansas 67208
Office: (316) 689-3342
Home: (316) 684-8450

Region 7

GLORIA RODRIGUEZ
University of Northern Colorado
Greeley, Colorado 80639
Office: (303) 351-2523
Home: (303) 356-2848

Region 8

NETTIE MORRISON
Whittier College
Whittier, California 90605
Office: (213) 693-0771
Home: (714) 624-2952

Region 9

CATHERINE GREEN
University of Washington
Seattle, Washington 98196
Office: (206) 543-2279
Home: (206) 362-2892

Student Representative
(To be elected)

NAGWS President
JOANNA "JODY" DAVENPORT
University of Illinois
Urbana, Illinois 61801
Office: (217) 333-9136
Home: (217) 359-0079

NAGWS President-Elect (non-voting)
(To be elected)

KAY HUTCHCRAFT (non-voting)
Executive Secretary
1201 Sixteenth Street, NW
Washington, D.C. 20036
Office: (202) 833-5540
833-5485

AIAW HEADQUARTERS STAFF

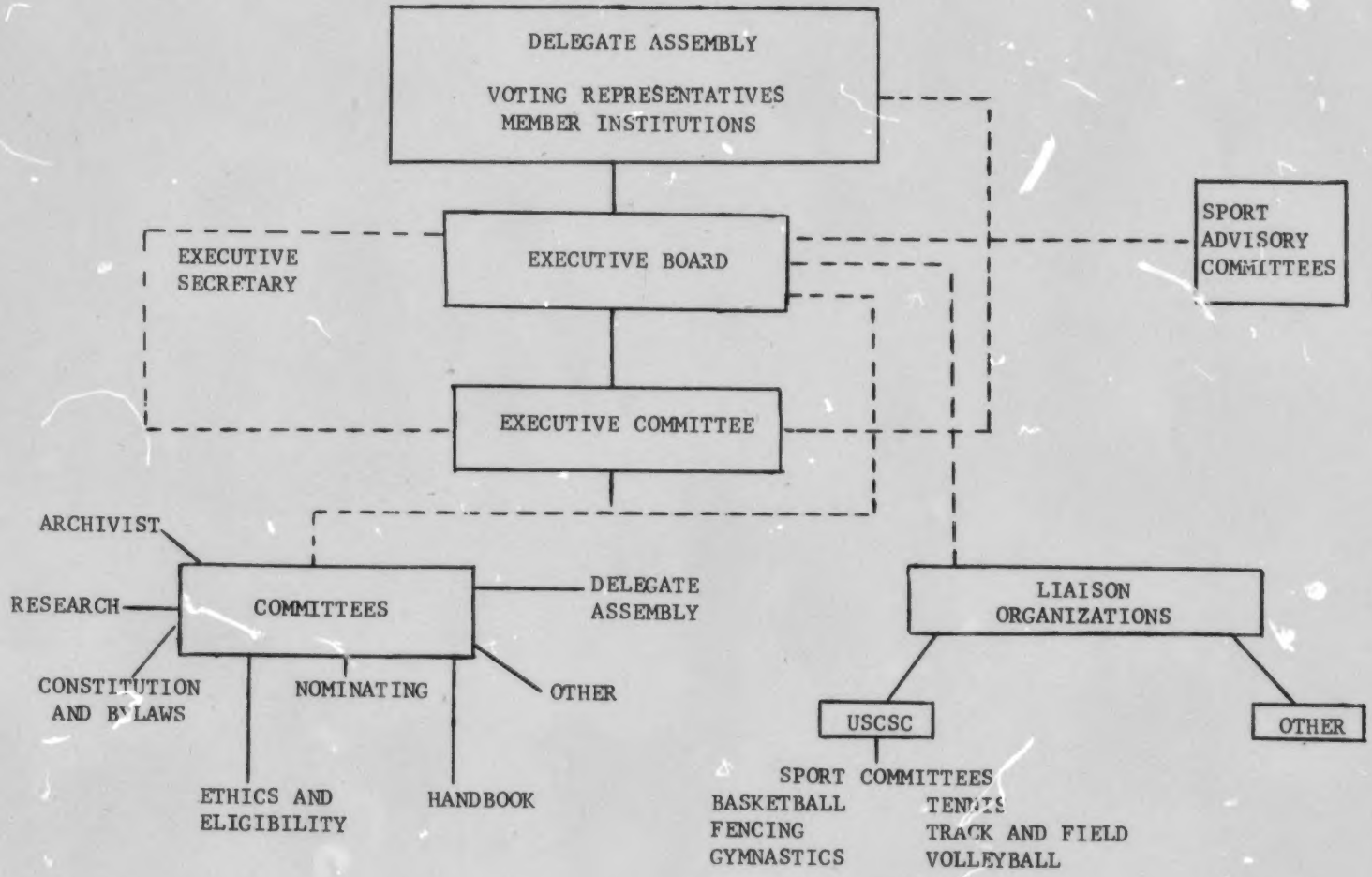
KAY HUTCHCRAFT
Executive Secretary
1201 Sixteenth Street, NW
Washington, D.C. 20036
Office: (202) 833-5540
833-5485

KAREN JOHNSON
Assistant Executive Secretary
1201 Sixteenth Street, NW
Washington, D.C. 20036
Office: (202) 833-5540
833-5485

ALMA BEALS
Program Assistant
1201 Sixteenth Street, NW
Washington, D.C. 20036
Office: (202) 833-5540
833-5485

GENERAL ORGANIZATION CHART

AIAW



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Illinois State University
Normal, Illinois 61761

DELEGATE ASSEMBLY
LAURIE MABRY, Chairperson
Illinois State University
Normal, Illinois 61761

ETHICS AND ELIGIBILITY COMMITTEE
JOAN S. HULT, Chairperson
University of Maryland
College Park, Maryland 20742

LEANNE GROTKE
Indiana University
Bloomington, Indiana 47401

CHARLOTTE DENMAN
Delta College
University Center, Michigan 48710

KATHY HILDRETH
Idaho State University
Pocatello, Idaho 83209

JONI BARNETT
Yale University
New Haven, Connecticut 06520

LYNN GASKIN
University of North Carolina
Greensboro, North Carolina 27412

HISTORIAN/ARCHIVIST
JOANNA "JODY" DAVENPORT, Chairperson
University of Illinois
Champaign, Illinois 61801

NOMINATING COMMITTEE
BEVERLY JOHNSON, Chairperson
Pasadena City College
Pasadena, California 91106

(One person from each region and a junior/community college representative.)

RESEARCH
CAROLYN LEHR, Chairperson
State University of New York
Buffalo, New York 14222

Note: Serves as member of NAGWS Research Committee.

SPORTS ADVISORY COMMITTEES FOR NATIONAL CHAMPIONSHIPS

Term Expires May 1

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Jane Hooker, Chairperson — 1977
Memphis State University
Memphis, Tennessee 38512

Greta Wallace — 1977
Northwestern University
Natchitoches, Louisiana 71457

Patricia Brown — 1977
Ball State University
Muncie, Indiana 47036

Merle Packer — 1978
Arizona State University
Tempe, Arizona 85281

Donna Phillips — 1977
Coaches Representative
Western Illinois Univeristy
Macomb, Illinois 61455

Janet Wigglesworth — 1977
Student Representative
University of Wisconsin
LaCrosse, Wisconsin 54601

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Queens College
Flushing, New York 11367

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Pennsylvania State University
University Park, Pennsylvania 16802

Louise O'Neal — 1977
Coaches Representative
Southern Connecticut State College
New Haven, Connecticut 06520

Belmar Gunderson — 1978
University of Minnesota
Minneapolis, Minnesota 55455

Lynn Stith — 1977
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California State University
Long Beach, California 90840

Miki McFadden — 1979
University of Southern California
Los Angeles, California 90007

Ellen Moshier — 1979
University of California
Los Angeles, California 90024

CROSS COUNTRY — 1977

Donnis Thompson, Chairperson
University of Hawaii
Honolulu, Hawaii 96822

Peter Tegen — 1978
University of Wisconsin
Madison, Wisconsin 53706

Nell Jackson — 1978
Coaches Representative
Michigan State University
East Lansing, Michigan 48824

Bert Lyle — 1977
Texas Woman's University
Denton, Texas 76204

Chris Murray — 1977
Iowa State University
Ames, Iowa 50011

Sandy Neeley — 1977
Oregon State University
Corvallis, Oregon 97331

GOLF

Liz Murphy, Chairperson — 1977
University of Georgia
Athens, Georgia 30602

Mary Fossum — 1977
Michigan State University
East Lansing, Michigan 48824

Donna Horton 1977
Student Representative
University of Florida
Gainesville, Florida 32611

Shirley Spork, Consultant 1978
National Golf Foundation
Palm Desert, California

Donnis Thompson 1978
University of Hawaii
Honolulu, Hawaii 96822

Pat Weiss 1978
Coaches Representative
University of Texas
Austin, Texas 78712

GYMNASTICS
Mary McLellan, Chairperson 1977
University of Wisconsin
LaCrosse, Wisconsin 28608

William Clinebell 1977
Appalachian State University
Boone, North Carolina 28608

Chip Johnson 1978
Technical Coordinator
Southwest Missouri State College
Springfield, Missouri 65802

Patricia Podoll 1978
Central Michigan University
Mt. Pleasant, Michigan 48858

Ernestine Weaver 1977
Coaches Representative
Clarion State College
Clarion, Pennsylvania 16802

SKIING
Gail A. Bigglestone, Chairperson 1978
University of New Hampshire
Durham, New Hampshire 03824

Diane Wendt 1978
University of Denver
Denver, Colorado 80210

Janice Lange 1978
University of Vermont
Burlington, Vermont 05401

Pam Reed 1977
Dartmouth College
Hanover, New Hampshire 03755

Jean Saubert 1979
Brigham Young University
Provo, Utah 84602

SWIMMING & DIVING
Ellen Perry, Chairperson 1977
Pennsylvania State University
University Park, Pennsylvania 16802

Linda Calkins 1978
Brown University
Providence, Rhode Island 02912

Isabella Hutchison 1977
University of Miami
Coral Gables, Florida 33124

Nancy O'Connor 1977
Coaches Representative
Colorado State University
Fort Collins, Colorado 80523

TENNIS

Joan Johnson, Chairperson — 1977
California State University
Los Angeles, California 90032

Lois Blackburn — 1977
Mary Baldwin College
Staunton, Virginia 24401

Belmar Gunderson — 1977
University of Minnesota
Minneapolis, Minnesota 55455

Isabella Hutchison — 1977
University of Miami
Coral Gables, Florida 33124

Peggy Mann — 1977
State University of New York
Albany, New York 12222

Jan Watson — 1977
Appalachian State University
Boone, North Carolina 28608

TRACK AND FIELD

Donnis H. Thompson, Chairperson — 1977
University of Hawaii
Honolulu, Hawaii 96822

Bert Lyle — 1977
Texas Women's University
Denton, Texas 76204

Sandy Neeley — 1977
Oregon State University
Corvallis, Oregon 97331

Nell Jackson — 1978
Michigan State University
East Lansing, Michigan 48824

Jane Schroeder — 1977
Kansas State University
Manhattan, Kansas 66505

Pat Connolly — 1978
University of California
Los Angeles, California 90024

VOLLEYBALL

Elaine Michaelis, Chairperson — 1977
Brigham Young University
Provo, Utah 84601

Susana Occhi — 1977
Princeton University
Princeton, New Jersey 08540

Karol Kahrs — 1977
University of Illinois
Champaign, Illinois 61820

Jane Burke — 1978
University of Texas
Austin, Texas 78712

Linda Dollar — 1978
Southwext Missouri State College
Springfield, Missouri 65802

SPORTS ADVISORY COMMITTEES FOR AIAW NATIONAL JUNIOR/COMMUNITY COLLEGE CHAMPIONSHIPS

BASKETBALL

Barbara Passikoff, Chairperson — 1977
Bergen Community College
Paramus, New Jersey 07652

Frances Garmon — 1977
Temple Junior College
Temple, Texas 76501

Andrea Myers — 1977
Vincennes University
Vincennes, Indiana 47591

Marcia Liesinge — 1978
Grand Rapids Junior College
Grand Rapids, Michigan 49502

Nora Lynn Finch — 1978
Peace College
Raleigh, North Carolina 27604

SOFTBALL

Lorene Ramsey, Chairperson — 1978
Illinois Central College
East Peoria, Illinois 61315

Judi Garman — 1978
Golden West College
Huntington Beach, California 92647

Shirley Loutala — 1979
Mesa Community College
Mesa, Arizona 85202

Jo Ann Zwanziger — 1978
Pasadena City College
Pasadena, California 91106

TENNIS

(To be announced)

VOLLEYBALL

Dolores "Curlie" Faber, Chairperson — 1977
Nassau Community College
Garden City, New York 11553

Nancy McNames — 1977
Kellog Community College
Battle Creek, Michigan 49016

Roberta Boyce Stokes — 1977
Miami-Dade Community College-South
Miami, Florida 33176

SPORTS ADVISORY COMMITTEES FOR AIAW NATIONAL SMALL COLLEGE CHAMPIONSHIPS

BASKETBALL

Jessie Banks, Chairperson — 1977
Southern Colorado State College
Pueblo, Colorado 81101

Ella Shanon — 1978
Ashland College
Ashland, Ohio 44805

Laura Golden — 1978
Colorado College
Colorado Springs, Colorado 80903

Darlene May — 1978
Coaches Representative
California State Polytechnic University
Pomona, California 91768

SPORTS ADVISORY COMMITTEES FOR AIAW NATIONAL INVITATIONAL SMALL COLLEGE CHAMPIONSHIPS

VOLLEYBALL

Ruth Berkey, Chairperson — 1978
Occidental College
Los Angeles, California 90041

SPORTS ADVISORY COMMITTEE FOR USFHA/AIAW NATIONAL FIELD HOCKEY CHAMPIONSHIP

Sharon Taylor, Chairperson 1978
Lock Haven State College
Lock Haven, Pennsylvania 17745

Julie Illner 1978
Southern Illinois University
Carbondale, Illinois 62901

Betsy McDowell 1978
Bemidji State College
Bemidji, Minnesota 56601

Dorothy McKnight 1978
7520 Maple Avenue #710
Takoma Park, Maryland 20012

Leotus Morrison 1978
Madison College
Harrisonburg, Virginia 22801

CHAIRPERSONS FOR NEW CHAMPIONSHIPS

SOFTBALL (Joint ASA-AIAW)
Connie Claussen
University of Nebraska
Omaha, Nebraska 68101

SYNCHRONIZED SWIMMING
Mary Jo Ruggieri
Ohio State University
Columbus, Ohio 43210

ASSOCIATION FOR INTERCOLLEGIATE ATHLETICS FOR WOMEN

CONSTITUTION*

ARTICLE I

Name

The name of the organization shall be the Association for Intercollegiate Athletics for Women (hereinafter referred to as AIAW).

ARTICLE II

Organization

Section 1. The AIAW is an official structure of the National Association for Girls and Women in Sport, (hereinafter referred to as NAGWS) of the American Alliance for Health, Physical Education, and Recreation (hereinafter referred to as AAHPER).

ARTICLE III

Purposes

The purposes of the AIAW shall be:

1. To foster broad programs of women's intercollegiate athletics which are consistent with the educational aims and objectives of the member schools and in accordance with the philosophy and standards of the NAGWS.

2. To assist member schools in extending and enriching their programs of intercollegiate athletics for women based upon the needs, interests, and capacities of the individual student.

3. To stimulate the development of quality leadership for women's intercollegiate athletic programs.

4. To foster programs which will encourage excellence in performance of participants in women's intercollegiate athletics.

5. To maintain the spirit of play within competitive sport events so that the concomitant educational values of such an experience are emphasized.

* The AIAW Constitution was approved at the AIAW Delegate Assembly, November 4-6, 1973, Overland Park, Kansas.

6. To increase public understanding and appreciation of the importance and value of sports and athletics as they contribute to the enrichment of the life of the woman.

7. To encourage and facilitate research on the effects of intercollegiate athletic women and to disseminate the findings.

8. To further the continual evaluation of standards and policies for participants and programs.

9. To produce and distribute such materials as will be of assistance to persons in the development and improvement of intercollegiate programs.

10. To hold national championships and to sponsor conferences, institutes, and meetings which will meet the needs of individuals in member schools.

11. To cooperate with other professional groups of similar interests for the ultimate development of sports programs and opportunities for women.

12. To provide direction and maintain a relationship with AIAW regional organizations.

13. To conduct such other activities as shall be approved by the governing body of the Association.

The AIAW shall not have any purpose nor engage in any activity which would be inconsistent with the status of an educational and charitable organization as defined in Section 501 (c) (3) of the Internal Revenue Code of 1954 or any successor provision thereto, and none of the said purposes shall at any time be deemed or construed to be other than the public benefit purposes and objectives consistent with such educational and charitable status. And provided further that the AIAW will not adopt purposes nor engage in any other activity inconsistent with the purposes and policies of AAHPER and its NAGWS.

ARTICLE IV

Membership

Section 1. The AIAW shall consist of institutional members and others who are willing to support the purposes as set forth in this constitution. The classes of membership together with the voting and other rights accruing to each are set forth in the Bylaws.

Section 2. The AIAW shall assess such dues from members as necessary to support the stated purposes of the organization.

ARTICLE V

Governing Authority

The AIAW shall be governed by an Executive Board and a Delegate Assembly, which bodies shall act within the framework of this Constitution. The composition of these governing bodies, the qualificiations, and method of selection of their members, and their respective powers or duties shall be set forth in the Bylaws.

ARTICLE VI

Officers

The AIAW shall have officers as designated in the Bylaws. The qualifications of officers, the method of their selection, and their respective powers and duties shall be set forth in the Bylaws.

ARTICLE VII

Restrictions

Section 1. No part of the net earnings of the AIAW shall inure to the benefit of any member, sponsor, donor, creator, director, officer, employee, or without limitation, any other private individual or to the benefit of any corporation or organization, any part of the net earnings of which inure to the benefit of any private individual; provided, this shall not prevent payment of reasonable compensation for services actually rendered to or for the AIAW in effecting its purposes.

Section 2. The AIAW shall not divert any part of its income or corpus to any member, sponsor, donor, creator, director, officer or employee by lending any part of its income to corpus without receipt of the adequate security and a reasonable rate of interest; by paying any compensation in excess of reasonable allowance for salaries, or other compensation for personal services actually rendered; by making any purchase of security or other property for more than adequate consideration for money or money's worth; by selling any substantial part of its securities or other property for less than adequate consideration for money or money's worth; or by engaging in any other transaction which either directly or indirectly results in such diversion of its income or corpus. The AIAW shall not make any accumulation of its income, unreasonable in amount or duration, or use any income for purposes other than the objects hereinbefore set forth or invest any income in any manner as to jeopardize the fulfillment or carrying out of its objects. The AIAW shall not devote a substantial portion of its activities to carrying on propaganda or otherwise attempting to influence legislation, and in no event shall the AIAW engage in any legislative activities other than those in direct furtherance of the Association's stated objectives. The AIAW shall

not participate in or intervene in any political campaign on behalf of any candidate for public office. In general, the AIAW shall not act in any way or engage in any activity which might affect its right or the right of AAHPER to full tax exemption or the right of donors to the AIAW or AAHPER to full tax deduction for their contributions to the AIAW or AAHPER, and the AIAW shall be so operated as to be entitled to and receive all tax exemptions, Federal or local, which may from time tc time be granted to charitable, scientific, or educational associations or foundations.

ARTICLE VIII

Relationships with the American Alliance for Health, Physical Education, and Recreation

Section 1. As an official structure of AAHPER, the AIAW shall have purposes and engage in activities consistent with the policies and activities of AAHPER and consistent with the AAHPER's status as a charitable and educational organization as defined in Section 501 (c) (3) of the Internal Revenue Code of 1954.

Section 2. The AIAW shall engage only in activities of the type having the general approval of NAGWS of AAHPER and which are generally appropriate for charitable and educational organizations. The AIAW shall annually submit reports of past activities, proposed activities and budgets to NAGWS of AAHPER.

ARTICLE IX

Bylaws

The AIAW may adopt Bylaws which shall be consistent with this Constitution by a 2/3 majority vote of the members voting, providing a quorum as defined in the Bylaws has voted. Should there be any inconsistency between this Constitution and the Bylaws, this Constitution shall prevail.

ARTICLE X

Amendments

Section 1. This Constitution can be amended by a 2/3 vote of the Delegate Assembly of AIAW with the approval of AAHPER and its counsel.

Section 2. Should in the opinion of AAHPER and its counsel amendments be required for the purpose of qualifying or retaining qualifications under Section 501 (c) (3) of the Internal Revenue Code of 1954 or any successor provision thereto, such amendments, as promulgated by AAHPER, will become a part of this Constitution, with or without the consent of the AIAW or its members.

ASSOCIATION FOR INTERCOLLEGIATE ATHLETICS FOR WOMEN (AIAW)

BYLAWS*

I. Membership
   A. Classes
      1. Active membership
         a. Open to institutions which sponsor an intercollegiate athletic program for women in one or more sports and which are willing to abide by the policies of AIAW and its Constitution and Bylaws.
         b. Member institutions shall be entitled to the following privileges:
            (1) One vote in the AIAW Delegate Assembly or by mail vote.
            (2) Participation by their students in the appropriate AIAW National Championships
            (3) Attendance of personnel at AIAW coaches and athletic directors meetings
            (4) Eligibility of personnel members for elected or appointed positions
            (5) Two copies of the Handbook
            (6) Newsletters and informational materials
            (7) The Directory
            (8) The Code of Ethics
            (9) Other services determined by the membership.
      2. Associate membership
         a. Open to institutions which are willing to support the policies of the AIAW and its Constitution and Bylaws.
         b. Associate member institutions shall be entitled to the following privileges:
            (1) Voice, but no vote in the AIAW
            (2) Attendance at AIAW coaches and athletic directors meetings
            (3) One copy of the Handbook
            (4) Newsletters and informational materials
            (5) The Directory
            (6) The Code of Ethics
            (7) Other services determined by the membership.
      3. Affiliate membership
         a. Open to organizations which are interested in supporting the ideals and purposes of AIAW but are not eligible for active or associate membership.
         b. Affiliate members shall be entitled to:
            (1) One copy of the Handbook
            (2) Newsletters
            (3) The Directory

* The AIAW Bylaws were approved by mail vote of the membership, May, 1974. The 1976 Delegate Assembly revised the Bylaws as reflected in the Official Minutes, January, 1976. The Changes are reflected in this printing of the Bylaws.

(4) Other informational materials

4. Members may not change classes of membership during the fiscal year.
5. In order to participate in an AIAW National Championship, a college or university having multiple or branch campuses must hold a membership for each campus or branch which fields an intercollegiate team. A student enrolled in one campus may not participate on teams fielded by other campuses of the same institution.
6. Interested persons or institutions may apply to AIAW national office to be placed on AIAW mailing list. The fee for such a subscription shall be determined by the AIAW executive board in cooperation with AIAW national office staff.

B. Eligibility for Membership

1. Membership is open to any college, university, junior/community college or multi-campus institution within the United States or its territories which:
   a. Is an accredited** institution of higher learning.
   b. Is a member of the appropriate regional organization as stipulated in these Bylaws, Article I B (2) (d) and III A.
   c. Supports the policies of the AIAW and its Constitution and Bylaws.
2. Application and Renewal
   a. The initial application must be signed by the President or Chief Administrative Officer of the institution and the administrator directly responsible for the women's intercollegiate program. If a women's intercollegiate program does not exist, then the application must be signed by the chairperson of the physical education department. The name of the voting representative must be indicated on the initial application.
   b. The name of the voting representative indicated on the initial application indicates approval of that person by the chief administrative officer of that institution. Any change in the voting representative must be approved by the chief administrative officer.
   c. Each renewal need only be signed by the administrator directly responsible for women's intercollegiate program.
   d. In the case of affiliate membership applications, the chief administrative officer of the applicant organization must sign the initial application and each renewal.
   e. Membership in the appropriate regional regulatory organization (Article II) must be indicated and verified by the appropriate regional representative in all applications for "active" membership.
   f. Membership applications and renewals must be received by the AIAW by November 15 for full privileges of membership. (See II C)
   g. Application for membership or renewal received between November 15

** Institutions that are in process of becoming accredited and that have "candidacy" or "correspondent" status are eligible for membership.

and May 1 shall entitle the institution to all privileges except eligibility for National Championships.

C. Lapse of Membership
   1. A membership shall be considered lapsed if an institution fails to renew membership.
   2. To terminate the lapse and rejoin, the institution is required to pay both the prior year's dues (reinstatement fee) and the current year's dues. An institution changing categories will pay a reinstatement fee equal to the dues of the lower category.
   3. A member which allows active membership to lapse shall not be eligible for National Championships during the year of reinstatement.

D. Termination and Reinstatement of Membership
   1. Membership privileges may be withdrawn (wholly or in part) as a result of violations of the policies and procedures stated in the Constitution, Bylaws, and Handbook. The decision of the Ethics and Eligibility Committee shall be final.
   2. Membership privileges may be reinstated by the Ethics and Eligibility Committee when the offending institution: abides by the penalty assessed; and shows evidence of having corrected the situation which caused the withdrawal of privileges.
   3. The Ethics and Eligibility Committee shall not be bound by judicial rules of evidence in accordance with appeal procedures but shall hold a fair hearing at which the member institution, after having been given adequate notice of the charges, may review any evidence against it and present any evidence on its behalf.
   4. The Ethics and Eligibility Chairperson shall notify the member institution and the AIAW national office of the resolution of the Committee.
   5. Failure to pay dues by May 1 shall terminate membership. A member shall be reinstated upon filing an application and paying both the prior and the current year's dues.

E. Responsibility for the Program
   The ultimate responsibility of the practices and conduct of all member institutions, its Director of Athletics and Coaches, shall rest with the President of the institution.

II. Dues

A. Determination of dues
   1. A committee composed of the President, President-elect, Past President, and Treasurer shall submit a resolution to the Executive Board on the amount of projected dues.
   2. The Executive Board may ratify this resolution or take other action it deems necessary.
   3. Dues may vary with the classes of membership.

B. Notification of dues changes
Member institutions shall be notified at least one year before dues changes become effective.

C. When payable
1. Dues are payable upon receipt of the membership invoice.
2. No institution shall be allowed to compete in a National Championship until it has paid any arrearages that it owes.

III. Regional Organizations
A. There shall be nine regional organizations.
B. Transfer
Membership in the appropriate regional organization shall be required in order to maintain active membership in AIAW. Transfer of member institutions from stated geographic regions may be accomplished by petitioning for a change of assignment according to procedures stated in the Handbook. This assignment would be effective for all sports at that institution and would be in effect for a minimum of three years.
C. Regional governance
1. Each regional organization shall determine its own governing structure but its Constitution, Bylaws, and/or other documents of regional governance shall be filed annually with the AIAW President-elect for review as to the consistency with AIAW Constitution and Bylaws and policies in the appropriate areas.
2. In the event of inconsistency with AIAW documents, specified in C. (1), each region shall bring its own governing policy documents into compliance at the earliest practical time. Upon notification by the AIAW Executive Board, any regional regulation inconsistent with AIAW policy shall be suspended until appropriately amended.

IV. Delegate Assembly
A. Purpose
The Delegate Assembly shall serve as the direct voice of the member institutions in guiding the direction and policies of the AIAW.
B. Powers
1. It shall ratify or take other action on amendments to the Bylaws as submitted by the Executive Board or brought to the meeting by other appropriate action.
2. It shall vote on resolutions properly submitted to the Assembly.
3. May conduct business at annual or special meetings.
4. Matters shall be brought to the attention of the Delegate Assembly
a. By recommendation of the Executive Board
b. By petition filed with the Executive Board, by 15 designated voting representatives of institutions in good standing, at least 25 days prior to the Delegate Assembly.
c. Policy matters not coming before the body through the foregoing procedures may be introduced while the Assembly is in session. The Delegate Assembly may direct the Executive Board to formulate such matters and submit them to membership for discussion and action at a subsequent Delegate Assembly.

C. Composition
   1. The Delegate Assembly shall be composed of the duly registered voting representatives of the member institutions or their properly named substitutes.***
      a. The voting representative shall be named on the membership application.
      b. The institution on its own volition and at any time may change the voting representative but must notify the AIAW national office at least 15 days before any meeting for the representative to be seated at that Delegate Assembly meeting.
   2. Executive Board members have one vote in the Delegate Assembly, but where they are the voting representative of their school, they shall not be given two votes.

D. Meetings
   1. The Delegate Assembly shall meet annually at a time and place designated by the Executive Board.
   2. The meeting will be presided over by the President of AIAW.
   3. Special meetings of the Delegate Assembly may be called by the Executive Board or by 40% of the active member institutions voting representatives.
      a. The purpose of the special meeting must be stated in the call.
      b. There must be a minimum of 30 days notice to the members.
      c. No business may be transacted except that mentioned in the call of the meeting.
   4. A quorum of 1/3 of the total active membership shall be necessary to conduct business at any meeting.

E. Voting
   1. Only designated voting representatives or their properly named substitutes shall vote.
   2. Decisions other than amendments to the Constitution and Bylaws shall be decided by the majority of the delegates voting.
   3. No person shall be allowed to cast more than one vote whether as properly named substitute or for herself/himself.

V. Officers
   A. The officers of the AIAW shall be the President, President-elect, Past-President, Treasurer, Commissioners of National Championships, Ethics and Eligibility Chairperson.

*** The institution president, or his/her designee may name a "properly named substitute" from the institution by giving a written instrument to that person designating her/him as such. The substitute must present the instrument no later than the registration time for the Delegate Assembly.

B. Election

1. General policies
   a. Officers must be affiliated with active member institutions.
   b. Officers shall be elected by mail vote of all active member institutions to be conducted in February of each year.
   c. A majority of votes cast will determine the winner. If no candidate obtains a majority, a runoff will be held between the two nominees with the most votes.
   d. No write-in votes will be counted.
   e. Tie votes between two candidates will be broken by a vote of the Past President.
   f. The ballots shall be counted by the AIAW President.
   g. Results shall be published in the first communication to member institions following the establishment of results by the national office.
   h. The President may not succeed herself/himself nor may any officer hold two offices at the same time.
   i. A member of the Executive Board may run for a vacancy among executive offices and if elected must resign the former position.
2. Policies for presidential election
   a. The election of a President-elect takes place each year in February.
   b. In the event the President-elect position is vacated, a special election for the office will be held, to fulfill the expired term of the former President-elect and the succeeding year(s) of responsibility in this office.
   c. No interim appointment of the office of Past-President shall be made.
3. Policies for the election of other executive officers
   a. The election of the Commissioner of National Championships and Ethics and Eligibility Chairperson will take place in even numbered years and the election of the Commissioner of Junior/Community College National Championships and Treasurer will take place in odd numbered years.
   b. In the event the position of Commissioner, Treasurer or Ethics and Eligibility Chairperson is vacated between elections, the President, with the approval of the Executive Board, shall appoint a replacement to that position for the remainder of the term of office. In the case of the Ethics and Eligibility Chairperson vacancy, the appointment will come from the existing Committee.

C. Term of office

1. The term of office shall be from May 1 - April 30.
2. Newly elected officers shall take office on May 1 or at the spring Board meeting, whichever occurs first.
3. The President shall serve a 3 year term; as President-elect, President, and Past-President.
4. The two Commissioners of National Championships and the Treasurer serve 2 year terms and may succeed herself/himself.

5. The Ethics and Eligibility Chairperson serves a term of two years and may succeed herself/himself.

D. Duties

1. President
   a. Shall serve as executive officer of the AIAW within the parameters established in these Bylaws and the parliamentary authority adopted by AIAW.
   b. Shall coordinate, and interpret all activities of the AIAW.
   c. Shall preside at Executive Board meetings and the Delegate Assembly.
   d. Shall have authority to call special meetings of the Executive Board when necessary.
   e. Appoint parliamentarian
   f. Appoints liaison representatives with approval of the Executive Committee.
2. President-elect
   a. Shall be directly responsible for regional development and coordination of regional and Junior/Community college representatives.
   b. Shall have responsibility for program plans for conferences and workshops.
   c. Shall preside over meetings in the absence of the President.
   d. Shall assume the duties of the presidency for the duration of the former President's term in the event the President resigns or is no longer able to serve in that capacity.
3. Past-President
   a. Shall serve as chairperson of the Constitution and Bylaws Committee.
   b. Shall coordinate the plans for the Delegate Assembly and submit an agenda for this meeting to the Executive Committee.
   c. Shall provide continuing leadership and advisory support for AIAW.
4. Treasurer
   a. Shall serve as financial advisor to the AIAW, especially the Executive Board and the national office staff.
   b. Shall be responsible for the development of the budget with input from the appropriate officers and staff members.
   c. Shall orient all officers and appropriate AIAW personnel to the financial operational procedures of the AIAW.
   d. Shall prepare and submit a projected budget to the Executive Board during its spring meeting, for the next year.
   e. Shall prepare and submit to the Delegate Assembly a financial report of the AIAW.
5. Commissioners of National Championships
   a. Shall be responsible for the administration of their respective national championship.
   b. Shall provide leadership, coordinate, and supervise the activities of the respective sport committees and meet directors.

c. Shall be responsible for interpretations of policies and procedures relative to the national championships with the exception of ethics and eligibility questions.
d. Shall be ex officio voting member of the Ethics and Eligibility Committee.

6. Ethics and Eligibility Chairperson
   a. Shall be responsible for revising and updating the code of ethics and that portion of the Handbook dealing with eligibility.
   b. Shall be responsible for interpretation of policy relating to eligibility and recruitment.
   c. Shall call a meeting of the Ethics and Eligibility Committee one day prior to the Executive Board meeting when necessary.

E. Removal
   1. Any executive officer may be removed by a 2/3 vote of the Executive Board whenever in their judgement such action is in the best interest of AIAW.
   2. A request for removal of other officers may be referred back to the original electing group if a 2/3 vote of the Executive Board approves this action.

VI. Executive Board

A. Powers
   1. The Executive Board shall exercise all the powers of the AIAW subject to such policies as may be established by the membership in the meetings of the Delegate Assembly.

B. Composition and terms of office
   1. The executive officers of AIAW shall be President, President-elect, Past-President, Commissioner of National Championships, Commissioner of Junior/Community College National Championships, Treasurer, and Ethics and Eligibility Chairperson.
   2. The President shall serve a 3 year term; as President-elect, President, and Past-President.
   3. The two Commissioners of National Championships and Treasurer serve 2 year terms and may succeed themselves.
   4. The Ethics and Eligibility Chairperson serves a 2 year term and may succeed herself/himself.
   5. There shall be one regional representative from each of the 9 regions, serving 2 year terms and may succeed themselves.
   6. There shall be one junior/community college representative serving a 2 year term and may succeed herself/himself.
   7. The NAGWS President serves a one year term.
   8. Advisory members shall be the NAGWS/AIAW Executive Secretary, and an AIAW staff person.
   9. Liaison representatives of related organizations may be seated on the Executive Board with its approval annually.
   10. The general term of office of the AIAW Executive Board shall be from May 1 - April 30.

C. Voting privileges

Voting privileges are assigned to the executive officers, regional representatives, junior/community college representative, and the NAGWS President.

D. Duties

1. Shall supervise the affairs of the AIAW.
2. Shall establish guidelines for the administration of AIAW business by the national office staff.
3. Shall formulate policies as delegated to do so by the Delegate Assembly.
4. Shall if it deems necessary amend the Bylaws, these changes in effect only until the next Delegate Assembly at which time the Assembly must ratify the Amendment or vote it down.
5. Shall approve or take other action on the projected budget submitted to it by the Treasurer.
6. Refer to the Delegate Assembly any matter upon which the membership guidance is necessary.
7. Perform other duties as are specified elsewhere in these Bylaws and are usually assumed by such a governing body.

E. Regional Representatives

1. Shall be chosen by the region in whatever manner the region designates.
2. Shall be affiliated with an AIAW active member institution.
3. The chief administrative officer of the region shall notify the Executive Board of the proper representative.
4. Representatives from odd numbered regions shall choose their representative in even numbered years; even numbered regions in odd number years.
5. Duties
   a. Shall bring concerns of her/his respective region to the Executive Board.
   b. Shall communicate the discussions and actions of the Executive Board back to the region.
   c. Shall verify membership of institutions in the regional organization and that new members have met the other criteria for membership in AIAW.
   d. Shall be fully informed and/or personally implement the administration of the regional championships.
   e. Shall promote membership in AIAW.

F. Junior/Community College Representative

1. Shall be elected by mail vote of the Junior/Community College members.
2. Shall bring concerns from the Junior/Community Colleges to the Executive Board.
3. Shall communicate the discussions and actions of the Executive Board to the Junior/Community College members.
4. Shall promote membership in AIAW.

G. Meetings
   1. Shall meet twice annually.
   2. Shall be presided over by the President.
   3. Special meetings may be called by the President or any 4 members of the Board upon 10 days notice to members of the Board. Such notice shall tell the members what business is to come before the Board.
   4. Voting and quorum
      a. At least 2/3 of the members must be present by person or written proxy in order to convene a meeting.
      b. A majority of votes cast shall be sufficient to transact business.
      c. Voting by telephone or written proxy shall be allowed.

H. Vacancies of Regional or Junior/Community College representative positions
   1. Shall be filled by the appropriate electing or appointing bodies.

VII. Committees of the Executive Board

A. Executive Committee
   1. Shall be composed of the officers elected by the entire membership of the AIAW.
   2. Notify the membership of AIAW of the agenda of the Delegate Assembly at least 40 days prior to the meeting.
   3. Approve liaison appointments of the President.
   4. The three Presidents shall have the power to exercise the full powers of the Executive Board in cases of emergency until a special meeting of the Board can be called. The Executive Board shall be informed in writing of such actions as soon as possible.

B. Constitution and Bylaws
   1. This committee shall be appointed by the President-elect prior to the spring meeting of the Executive Board.
   2. The Past-President shall be chairperson, with 2 other Executive Board members on the committee.
   3. This committee will be responsible for annual review of the Constitution and Bylaws, for receiving revisions from the Delegate Assembly and member institutions, and for preparing proposed changes in the Constitution and Bylaws.

C. Ethics and Eligibility Committee
   1. This committee shall consist of the elected chairperson, the commissioners and at least one non-Board member appointed by the President-elect prior to the spring meeting of the Executive Board.
   2. The term of office for non-Board members is two years with the possibility of an one term reappointment.
   3. If one of the non-Board members is subsequently elected to the AIAW Executive Board, she/he may continue on the Ethics and Eligibility Committee as a Board representative. This will count as her/his second term on the Ethics and Eligibility Committee.

4. This committee shall be responsible for recommending to the Executive Board changes and clarifications in AIAW policies and procedures relating to ethics and eligibility.
5. This committee shall also be responsible for giving positive guidance through a code of ethics.

D. Nominating
1. The nominating committee shall consist of a representative from each region and a junior/community college representative. The President shall appoint a chairperson from the Executive Board.
2. The committee shall solicit nominations for each elective office within each region.
3. Nominations shall be submitted to the Chairperson no later than October 15.
4. The committee shall present a slate of no more than two (2) candidates for each elected office to the Delegate Assembly.
5. Nominations from the floor of the Delegate Assembly shall be accepted so long as the requirements are met.
6. Election of officers shall be by mail ballot of the membership.
7. The national office shall send out ballots to be returned to the chairperson of the Nominating Committee within 45 days.

E. Sport Committees
1. AIAW sport committees will be in existence for each championship sponsored by AIAW.
2. The purposes are outlined in the Handbook but include the preparation of policies, procedures, materials for the administration of the National Championships, aiding hostess schools where necessary, coordination of efforts to find sites, recommendation of sites, as requested by the Commissioners of AIAW Championships.
3. The sport committees work is coordinated, supervised, and approved by the respective Commissioner of Championships.
4. Sport committee chairperson
   a. Shall be appointed by the Executive Board upon the recommendation of the respective Commissioner of Championships.
   b. Serves a two year term with possibility of reappointment.
5. Structure
   a. The structure of the sport committees shall be past, present, future, meet directors, elected coach representative, and the chairperson.
   b. Each committee shall involve student representation in on-site deliberations of the sport committee or by other appropriate measures.

VIII. National Championships

The AIAW membership and AIAW eligibility requirements for AIAW national championships as stated in the Handbook shall be enforced.

IX. Relationships With Other Organizations

A. Professional organizations

1. NAGWS

a. The general relationship of AIAW and NAGWS is specified in the Constitution of AIAW.

b. Specific concerns of the two organizations shall be coordinated in the following manner.

(1) NAGWS rules or those accepted for use by NAGWS shall be used for AIAW events.

(2) NAGWS nationally rated officials will be utilized for AIAW events when feasible.

(3) Changes in policy voted by AIAW member institutions must be consistent with NAGWS philosophy and standards. Where changes in policy would violate NAGWS philosophy and standards, these must be referred through the AIAW President to the NAGWS Board of Directors for study and possible change. Changes in NAGWS philosophy and standards which affect AIAW operations must be referred to the AIAW Executive Board for study and possible change.

(4) AIAW rules and officiating concerns will be referred to the appropriate structure.

(5) AIAW will utilize all the appropriate services of the substructures of NAGWS.

B. Sport governing organizations

1. United States Collegiate Sports Council

The AAHPER Board of Directors delegated to the DGWS the responsibility for maintaining the women's phase of the liaison relationship with USCSC. The DGWS delegated this liaison representation to AIAW upon its inception. The relationship structure has two parts: the representative to the USCSC Executive Committee and the AIAW-USCSC games committees.

a. Representative to USCSC Executive Committee

(1) Shall be appointed by the AIAW President for a 2 year term with the possibility of reappointment.

(2) Shall share a vote on the USCSC Executive Committee with the representative from NASPE.

(3) Shall attend USCSC Executive Committee meetings (3 yearly) and coordinate the work of the AIAW-USCSC games committees.

(4) Shall report annually to the AIAW Executive Board.

b. USCSC sport committees

(1) Shall exist in every event in which there is a women's championship in FISU program.

(2) The representative to USCSC shall recommend the respective chairpersons of each committee to the Executive Board for approval.
(3) The appointed chairperson of each sport committee shall recommend other sport committee members for appointment by the AIAW President in collaboration with the representative to the USCSC.
(4) Terms of office shall be 2 years with the possibility of reappointment.
(5) The function of the sport committees is to establish procedures for, and make selections of, coaches, players, support personnel for FISU events.
(6) The chairperson of the AIAW-USCSC sport committee shall seek approval of AIAW sport chairperson for any selection procedures planned in conjunction with AIAW events.

C. Other organizations
The AIAW may establish relationships with other organizations as deemed desirable. Such are defined in Article V, D, 1, f; Article VI, B, 9; and Article VII. A, 4.

X. Amendments to the Bylaws
The Board shall have the right to recommend amendments to the Bylaws. Such changes must be submitted to the Delegate Assembly. Approval by the Delegate Assembly requires 2/3 approval for passage. Any amendment must be placed on the agenda and submitted to the membership prior to the meeting.

XI. Parliamentary Procedures
The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern AIAW in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order which AIAW may adopt.

1976 DELEGATE ASSEMBLY ACTIONS

The following actions were approved by the 1976 Delegate Assembly by majority vote. Those actions which modify bylaw provisions are marked with an asterisk* and shall be considered interim actions until presented to the 1977 Delegate Assembly for consideration as amendments to the bylaws (two-thirds vote necessary for adoption). Those actions not asterisked are actions having full force and effect as actions of the Delegate Assembly as do those actions distributed as part of the minutes of that Assembly.

*1. Executive Board Composition

For 1976-77, the Executive Board shall be composed of:

a. Past President, President and President-elect of AIAW (elected by total membership)	3
b. National Championship Commissioner for each division (elected by the membership of their respective divisions)	3
c. Division Vice Presidents (one from each division--JC/CC, small and large, elected by respective membership classification caucus at the Delegate Assembly)	3
d. Chair of the Ethics and Eligibility Committee (elected by total membership)	1
e. Treasurer	1
f. One representative from each region (selected by region)	9
g. Student	1
h. NAGWS President	1
	22

Note: The Delegate Assembly approved three divisional classifications--JC/CC, small and large--for purposes of representation on the Executive Boards.

*2. Executive Committee

A small Executive Committee shall be elected by the Executive Board to act in the interim of meetings.

*3. Student Involvement in AIAW

*a. A student representative shall be a voting member or each sport committee for each division. The student representative shall be elected at each national championship to serve a one-year term.

b. One student shall serve on the Appeals Board panel.

*c. One student shall serve on the AIAW Executive Board.

d. Member institutions are encouraged by the 1976 Delegate Assembly to include students in the respective delegations to the Delegate Assembly.

4. Divisional Championships - Regional Qualifying Events

If divisional championships are used in any sport for which regional qualifying is necessary, then each region is responsible for verifying a championship representative either by conducting a qualifying event or some other objective criteria as deemed necessary by the Regional Representative.

AIAW CODE OF ETHICS*

The purpose of the AIAW Code of Ethics is to provide a means of assisting personnel and students of AIAW member institutions to identify ethical conduct in intercollegiate sports and to encourage those involved to pursue actions which are appropriate. The Code is not intended to be enforceable rules of conduct, the violation of which would require disciplinary action by AIAW, but rather is a guide for all concerned to apply in various aspects of sport programs. The Code of Ethics cannot be all inclusive but it does identify many areas of concern. AIAW encourages everyone involved to continue to identify and pursue conduct which promotes dignity in sport.

CODE OF ETHICS FOR COACHES

One of the purposes of intercollegiate athletics is to provide experiences and opportunities for players to develop socially acceptable and personally fulfilling values and characteristics. Competitive sports provide practice opportunities in making value judgments and developing social relationships which will help to determine desirable behavior and personal qualities. A coach has the unique opportunity to influence players in selecting and developing their personal values and desirable qualities. The philosophy, attitude, and behavior of the coach should exemplify quality human characteristics.

The coach should recognize the uniqueness and worth of each individual and help her to develop confidence, exhibit cooperation, and make a contribution to herself and others around her. Many experiences shared by the coach and player happen under stressful competitive circumstances which require maturity and experience to cope with them. These experiences provide teachable moments in which the coach should share her good judgment and show understanding and control which will influence the reactions of players, spectators, opponents, and the officials associated with the game.

A coach also has a responsibility to provide the information and training necessary for her players to achieve the highest degree of excellence for which they have potential. She also has a responsibility to promote sports and perpetuate the understanding of sports in our society. A basic part of this is the understanding and performance of the game in the true spirit of sport.

Ethical considerations for the coach:

1. Respect each player as a special individual with unique needs, experience, and characteristics and develop this understanding and respect among the players.

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* The AIAW Code of Ethics was approved by mail vote of AIAW membership, May, 1974.

2. Have pride in being a good example of a coach in appearance, conduct, language, and sportsmanship, and teach the players the importance of these standards.

3. Demonstrate and instill in players a respect for and courtesy toward opposing players, coaches and officials.

4. Express appreciation to the officials for their contribution and appropriately address officials regarding rule interpretations of officiating techniques. Respect their integrity and judgment.

5. Exhibit and develop in one's players the ability to accept defeat or victory gracefully without undue emotionalism.

6. Teach players to play within the spirit of the game and the letter of the rules.

7. Develop understanding among players, stressing a spirit of team play. Encourage qualities of self-discipline, cooperation, self-confidence, leadership, courtesy, honesty, initiative and fair play.

8. Provide for the welfare of the players by:

   a. Scheduling appropriate practice periods,
   b. Providing safe transportation,
   c. Scheduling appropriate number of practice and league games,
   d. Providing safe playing areas,
   e. Using good judgment before playing injured, fatigued, or emotionally upset players,
   f. Providing proper medical care and treatment.

9. Use a consistent and fair criteria in judging players and establishing standards for them.

10. Treat players with respect, equality, and courtesy.

11. Direct constructive criticism toward players in a positive, objective manner.

12. Compliment players honestly and avoid exploiting them for self-glory.

13. Emphasize the ideals of sportsmanship and fair play in all competitive situations.

14. Maintain an uncompromising adherence to standards, rules, eligibility, conduct, etiquette, and attendance requirements. Teach players to understand these principles and adhere to them also.

15. Be knowledgeable in aspects of the sport to provide an appropriate level of achievement for her players. Have a goal of quality play and excellence. Know proper fundamentals, strategy, safety factors, training and conditioning principles, and an understanding of rules and officiating.

16. Attend workshops, clinics, classes, and institutes to keep abreast and informed of current trends and techniques of the sport.

17. Obtain membership and be of service in organizations and agencies which promote the sport and conduct competitive opportunities.

18. Use common sense and composure in meeting stressful situations and in establishing practice and game schedules which are appropriate and realistic in terms of demands on player's time and physical condition.

19. Conduct practice opportunities which provide appropriate preparation to allow the players to meet the competitive situation with confidence.

20. Require medical examinations for all players prior to the sports season and follow the medical recommendations for those players who have a history of medical problems or who have sustained an injury during the season.

21. Cooperate with administrative personnel in establishing and conducting a quality athletic program.

22. Accept opportunities to host events and conduct quality competition.

23. Contribute constructive suggestions to the governing association for promoting and organizing competitive experiences.

24. Show respect and appreciation for tournament personnel and offer assistance where appropriate.

25. Be present at all practices and competitions. Avoid letting other appointments interfere with the scheduled team time. Provide time to meet the needs of the individual players.

26. Encourage spectators to display conduct of respect and hospitality toward opponents and officials and to recognize good play and sportsmanship. When inappropriate crowd action occurs the coach should assist in curtailing the crowd reactions.

CODE OF ETHICS FOR PLAYERS

The purpose of Intercollegiate Athletics is to provide an opportunity for the participant to develop her potential as a skilled performer in an educational setting.

As education seeks to provide ways in which each may know herself and grow emotionally, socially and intellectually, so does the intercollegiate athletic program. In addition, the participant has the opportunity to travel, represent her school and learn the art of being a team member. All this gain is not without sacrifice, for the player may lose some individual rights and privileges as she accepts the policies of the program when she becomes a member of the team.

Ethical Considerations for the Player:

1. Maintain personal habits which enhance healthful living.
2. Objectively acknowledge one's own strengths and weaknesses. Recognize that each person has his own strengths and weaknesses--praise the strengths and help to strengthen weaknesses.
3. Value one's personal integrity.
4. Respect differing points of view.
5. Strive for the highest degree of excellence.
6. Willfully abide by the spirit of the rules as well as the letter of the rules throughout all games and practices.
7. Uphold all standards and regulations expected of participants.
8. Treat all players, officials and coaches with respect and courtesy.
9. Accept victory or defeat without undue emotion.
10. Graciously accept constructive criticism.
11. Respect and accept the decisions of the coach. When ethical decisions are questionable, the participant should direct her questions to the coach in private and follow appropriate channels to voice her concerns.
12. Be willing to train in order to achieve one's full potential.
13. Respect the achievements of the opponent.

14. Extend appreciation to those who have made the contest possible.

15. Be grateful for the opportunity afforded by the intercollegiate program and be willing to assist in program tasks as evidence of this gratefulness.

16. Assist in promoting positive relations among all participants who are striving to achieve athletic excellence.

17. Exhibit dignity in manner and dress when representing one's school both on and off the court or playing field.

18. Respect the accomplishments of one's teammates.

19. Expect fans to treat officials, coaches and players with respect.

20. Recognize and value the contribution of each team member.

21. Keep personal disagreements away from practices and contests.

22. Keep the importance of winning in perspective with regard to other objectives.

23. Contribute to the effort to make each practice a success.

24. Exert maximum effort in all games and practices.

25. Seek to know and understand one's teammates.

26. Place primary responsibility to the team rather than to self.

27. Refrain from partaking of drugs which would enhance performance or modify mood or behavior at any time during a season unless prescribed by a physician for medical purposes.

28. Refrain from partaking of alcoholic beverages while representing one's school.

CODE OF ETHICS FOR ADMINISTRATORS

The purpose of the women's intercollegiate program is to provide competition for highly skilled women who have come to the institution for both educational and athletic opportunities. The initial guidance and example must come from the chief administrator of the athletic program. The primary aim of the administrator is to foster ethical practices of behavior which will accomplish and fulfill goals of wholesome and desirable experiences for all individuals in the program.

Ethical Considerations for the Administrator:

1. Hire coaches or assign coaching duties to personnel who are qualified and interested in the particular sport.

2. Insist that players and coaches abide by and adhere to the rules and regulations set forth by organizations of which the institution is a member.

3. Strive to obtain the services of a full-time Athletic Trainer and Team Physician.

4. Encourage coaches to become knowledgable in the prevention and immediate care of athletic injuries.

5. Ultimately be responsible for the health and safety of all participants in the intercollegiate program by:

   a. Assuring that health forms are completed for all players prior to participation.
   b. Assuring that some form of medical insurance covers each player for the duration of a season.

6. Reflect support of the intercollegiate program to both players and coaches through personal actions and, when possible, through presence at athletic events.

7. Strive to obtain adequate funds for the intercollegiate program and disperse such funds to the various sports in a fair and equitable manner. There should be no designation of major and minor sports.

8. Make provisions for the budgeting of qualified officials.

9. Seek approval for the use of adequate facilities for practices and competition and assure that teams are supplied with quality equipment.

10. Strive to gain release of class time and/or compensation for personnel who have coaching duties; and to seek approval for the hiring of additional personnel if the size of the program warrants.

11. Keep university administrative personnel informed of problems, issues and accomplishments of the intercollegiate program in order to maintain or create greater understanding between the university and athletic administrations.

12. Strive to obtain and/or retain a cooperative working relationship with personnel associated with the men's athletic program.

13. Constantly be aware of changes in policy and rules of all the organizations with which the institution is affiliated.

14. Attend, when possible, meetings, workshops, conventions, etc. in order to obtain greater insight into the operating procedures of intercollegiate organizations.

15. Provide for student input when formulating policies and procedures regarding intercollegiate participation.

16. Continually evaluate existing policies regarding operation of the intercollegiate program and, with input from coaches and players, initiate action to improve and strengthen the program.

CODE OF ETHICS FOR OFFICIALS

It is the responsibility of the official to enforce the letter and spirit of the rules in order to maintain the quality of competition necessary to achieve the goal of excellence, as well as, to protect the health and welfare of each participant.

The official commands respect by her appearance, voice and actions. It is her attitude toward questions, criticisms, and varying situations and the manner in which she exhibits control which ultimately influences the tone and atmosphere of the game.

Courtesy, respect, and understanding breed a similar attitude, among coaches, players, and spectators. The official serves in the capacity of an arbitrator; the successful fulfillment of this role lies in the promotion of quality competition through a thorough knowledge of the game, an attitude of impartiality, and the creation of a positive atmosphere. In this sense, the attributes of the official become a very vital and indispensable aspect of every game situation.

Ethical Considerations for the Official:

1. Maintain the highest standards of honesty and integrity, making decisions without deference to team, score, spectators or home facility.

2. Maintain an objective view, keeping the game within the spirit of the rules without imposing one's own philosophical beliefs upon the participants.

3. Maintain consistency in interpreting and enforcing the rules.

4. Exhibit a thorough knowledge of the rules and a willingness to interpret rules and clarify decisions.

5. Seek to maintain the differences between the philosophy of NAGWS and that of other organizations by interpreting and enforcing the rules properly.

6. Exhibit alertness in reacting to the immediate situation without interjecting her own personal feelings.

7. Exhibit concern for the player's welfare by correcting those situations which involve actions detrimental to the welfare of participants.

8. Maintain a friendly and communicative attitude toward players, coaches, and spectators.

9. Fulfill role as an arbitrator by recognizing and controlling the tempo of the game and the feelings of the spectators.

10. Maintain a sense of composure in respect to players, coaches, and spectators.

11. Avoid repeated assignments and tournament games which involve a direct affiliation with coaches, players, and/or a specific team.

12. Always wear the proper uniform and be neatly and appropriately attired.

13. Consistently seek to improve one's own abilities by attending rules discussions and interpretation clinics.

14. Recognize and seek to fulfill her role in the development of player's, coach's, and spectator's attitudes toward sport.

15. Provide opportunity for players to react honestly concerning the rules by acknowledging those infractions in which it may be difficult for an official to determine fair play.

CODE OF ETHICS FOR SPECTATORS

Winning is often so important that some people have lost sight of the educational values inherent in athletics. If the full benefit of athletics as an educational tool is to be utilized, colleges and universities must immediately concern themselves with spectator sportsmanship.

The playing of the game should be regarded by the spectators as an art, and should be appreciated and enjoyed as such. Respect for all players, coaches, and officials, regardless of their own team loyalty is essential for raising the standards of good sportsmanship.

Ethical Considerations for the Spectators:

1. Recognize the official as a person of integrity and qualification, and respect the decisions accordingly.

2. Refrain from creating disturbances which would be detrimental to the flow of the game and/or to the safety of the participants involved.

3. Refrain from harrassment, profane language or ostentatious behavior in respect to players and coaches.

4. Become familiar with the rules of the game in order to enjoy it more and to understand the decisions made by the officials.

5. Exhibit respect for the local policies and regulations regarding the usage of athletic facilities.

6. Exhibit team loyalities and support without negative action toward their opponents or officials of the game.

Flagrant violations of the Codes of Ethics at National Championships which are reported to the Ethics and Eligibility Committee shall be communicated to the individual repsonsible for the women's athletic program or the appropriate administrator in the institution in violation via a letter. Disciplinary action shall be deferred to that institution.

POLICIES FOR AIAW MEMBER INSTITUTIONS

A. APPLICATION OF AIAW RULES AND REGULATIONS

AIAW policies are applicable to all AIAW member institutions and AIAW events.

Nothing in any AIAW Regulations shall be interpreted to be contrary to any applicable law or Federal policy. In the event that a question pertaining to such interpretation shall be raised, it shall be submitted to the AIAW Executive Board for final decision.

Eligible AIAW Junior/Community college member institutions shall participate only in AIAW JC/CC National Championships. If a JC/CC National Championship is not available in that sport, the eligible JC/CC member institution may participate in the appropriate four-year National Championship.

Q. What is an AIAW event?

A. Any event conducted by an AIAW sport committee or AIAW itself is an AIAW event at which the AIAW regulations apply.

In addition, all AIAW members are required to comply with all AIAW regulations; therefore, a contest between AIAW institutions is an AIAW event and the AIAW regulations are in effect.

Q. Is a "club" team sponsored by an AIAW member institution required to adhere to the AIAW regulations?

A. If a club team is to be eligible to participate in events conducted by any AIAW sport group or AIAW itself, all AIAW regulations must be complied with in all games played by the team against AIAW members.

B. SUNDAY GAME POLICY

Competition should not be scheduled on Sundays. Championship competition should conclude by Saturday evening of the weekend of the event.

C. TELEVISION, RADIO AND MOVIE RIGHTS

1. All televison, radio and movie rights to AIAW national championship events and events sponsored or co-sponsored by AIAW are the property of AIAW. Income from the televising, etc. of such events shall be used and/or distributed in the manner specified in the Television Plan adopted by the AIAW Delegate Assembly, January, 1976.

2. AIAW has been appointed by its membership exclusive agent for the purpose of arranging all non-local television distribution of athletic events between AIAW member schools. Such agency shall be exercised in accordance with the Television Plan adopted by the AIAW Delegate Assembly, January, 1976.

3. All requests for the televising, broadcasting and filming of AIAW national championships and/or AIAW sponsored or co-sponsored events must be made in writing to and accepted in writing by the

Association. All such requests shall be directed to the AIAW Executive Secretary.

4. All requests for televising matches or events for which AIAW has been appointed exclusive agent (in accordance with 2 above) shall be made in writing to and accepted in writing by the Association. All such requests shall be directed to the Executive Secretary of AIAW.

5. The Television Plan adopted by the Delegate Assembly, January, 1976 may be found on page 85 of the Appendix.

RECRUITMENT OF STUDENT-ATHLETES*

A. Admission of students to member institutions is the function of the department of admissions or appropriate admission authorities. In processing the admission of students, all matters pertaining to high school records, transcripts, giving of special examinations, notifying student of admission, etc., shall be handled by the regular admissions officer.

B. Neither an institution nor a representative thereof may subsidize the visit of a prospective student-athlete** or family to the college campus unless subsidized visits are a regular part of the admissions practice of all disciplines of the institution.

C. No inducement, gifts or any financial gain, other than aid prescribed in these regulations, may be offered a student-athlete or a member of the family.

Q. May a school issue free tickets to a campus event to prospective student-athletes visiting its campus?

A. No, a school may not subsidize a prospective student-athlete in any way. However, if there is a benefit given to all prospective students visiting the campus, a prospective student-athlete may receive the same benefit.

D. The person responsible for the administration of the women's intercollegiate program is accountable for its recruitment and financial aid policies and must be fully informed. Copies of correspondence regarding these processes shall be maintained on file and the administrator informed of content.

* If a member institution uses a letter of intent, it must be the AIAW letter of intent reproduced on page 83 of the Appendix. When financial aid is involved, AIAW member institutions must use the AIAW letter of intent in accordance with the provisions set forth on page 49 of this Handbook.

** A prospective student-athlete is defined as an individual who, because of athletic ability would be desired on an intercollegiate team and who is not enrolled at the institution. When a student has registered and has attended a class at an institution that student is considered enrolled at that institution.

E. Active recruitment of prospective student-athletes may not include a member of the university or its delegate being paid or given release time for the purpose of athletic recruitment.

Q. If only expenses are given to a university delegate whose purpose is athletic recruitment, is this considered permissable?

A. No. The intent of the regulation is that recruitment should not be subsidized by the university.

Q. What expenses are allowable for recruitment of student-athletes?

A. An institution may subsidize the expenses of circulating brochures or flyers promoting that institution's athletic program. In addition, an institution's represenative may initiate and answer correspondence and return telephone calls. No AIAW institution may pay or reimburse any person for undertaking recruitment activity, nor may release time be given.

Q. If a general school recruiter presents information and talks to prospective student-athletes, is this considered permissible recruitment?

A. Yes. General recruitment procedures which include presenting information about the athletic program are permissible.

Q. May a coach receive financial assistance to scout an opponent's team which is on the team's season schedule?

A. Yes. Providing the intent is to scout an opponent and not to scout prospective student-athletes.

F. Each school may hostess events for high schools as institutions but may not hostess selected prospective student-athletes from these schools.

Q. What is appropriate action regarding hosting events for high schools and high school students?

A. The following procedures are permissible:

1. Hosting prospective student-athletes on college campuses in order to observe their sport skills if invitations to these schools are announced, open auditions issued to high schools rather than to individual students.

Note: An audition is an opportunity to demonstrate sports talents for purposes other than team selection.

2. Sponsoring a hospitality booth at a high school event (at which the intercollegiate athletic program is explained and advertised) as long as the event is open to any prospective student.

3. Hosting a high school tournament which involves a procedure by which teams qualify for the tournament. An institution may supply facilities and resource personnel for such tournaments (example: state high school tournament).

4. *Hosting an invitational meet open to all high school teams (example: a high school track and field meet). Qualifying times and standards for the purpose of limiting participation are acceptable. For events hosted for high school students, colleges should seek the approval of the respective state high school activities association.*

5. *Coaches teaching a youth sport clinic on the college campus for high school athletes.*

The following procedures are <u>not</u> permissable.

1. *Holding try-outs for a team prior to a student's enrollment at a school.*

<u>Note</u>: A try-out is the opportunity to demonstrate sports talent for the purpose of team selection.

2. *Allowing high school athletes to work out with a college team.*

3. *A collegiate institution selecting specific high school athletes to participate in an event sponsored by the collegiate institution. All invitations to participate must be open to interested high school students.*

4. *Providing support or services for teams on which high school students participate when such services are not generally available to the public.*

G. The initial contact of a student-athlete at an institution of higher education may not be made (or caused to be made) by a coach, athletic director or representative of the athletic program for the purpose of proposing that the student transfer from the students present institution unless the student is completing the program at that institution.

AIAW REGULATIONS FOR THE AWARDING OF FINANCIAL AID TO STUDENT-ATHLETES

Nothing in these regulations shall be interpreted to be contrary to any applicable law or Federal policy. In the event that a question pertaining to such interpretations shall be raised, it shall be submitted to the AIAW Executive Board for final decision.

The new Regulations for Awarding Financial Aid to Student-Athletes are effective August 1, 1974 and are not retroactive to commitments or actions made prior to this effective date. The interim regulations were in effect prior to August 1, 1974. The new regulations were approved by mail vote to the AIAW member institutions, May, 1974.

If there are cases in which a school cannot comply to the regulations, the cases should be reported with an affirmative action plan to meet compliance.

Appeals for leniency in compliance to the regulations may be filed with the chairperson of the Ethics and Eligibility Committee. These appeals should be filed with the rationale for leniency and signed by the athletic program director, voting representative and coach involved.

I. ADMINISTRATION

A. All financial aid* for student-athletes** must come from and be awarded through the appropriate institutional aid office and/or agency after the student has been admitted to the university. Recommendations for such aid must come from the administrator for women's intercollegiate athletics. (A student has been admitted to the university when official notification of acceptance has been sent by the admissions officer to the applicant.)

Q. *May an institution offer financial aid to a prospective student-athlete prior to the student's admittance to that institution?*

A. *Yes, the student should be aware of the fact that the offer is contingent upon the institution's acceptance of the prospective student-athlete. However, the awarding of the financial aid may not occur until the student has been admitted.*

B. All financial aid for athletes shall be awarded for a maximum of one academic year. Such aid shall be renewed yearly if the student maintains academic eligibility, makes normal progress toward a degree as determined by the institution, observes conduct as defined by the Code of Ethics for Players

* Financial aid for athletes is defined as aid based upon athletic ability or sports performance skills. None of the principles or policies should be construed to pertain to any scholarship program designed to apply comprehensively to an entire student body--a program in which students involved with and those not involved with intercollegiate athletics are treated on the same basis.

** A student-athlete is defined as a student who is a member of an intercollegiate team or a student who has received a contract for financial aid as a result of athletic ability.

(see page 37) and realizes successful progress toward athletic potential through participation on the intercollegiate team in which the financial aid is awarded. If a student-athlete is injured and as a result cannot participate in the sport season for which financial aid is awarded but is otherwise eligible, the student shall not be denied financial aid for athletes.

Note: If aid is discontinued once awarded to a student-athlete a report should be filed with the regional representative, the Ethics and Eligibility Chairperson and the athletic director explaining the reason for the cancellation of the aid. After a campus review a student may report to the Ethics and Eligibility Committee when she believes that the school is not in compliance with AIAW Regulations.

Q. May a student whose financial aid was not renewed because of inadequate skill be immediately eligible for financial aid for an athlete following admission to another institution?

A. Yes, providing a statement to that effect by the student's former coach and women's athletic program director is filed with the regional representative and the AIAW Ethics and Eligibility Chairperson.

Q. Must a financial award to a student-athlete be awarded for full tuition?

A. No. A student may be awarded a financial award for partial tuition.

Q. In renewing a student's financial aid for athletes, may a school decrease the amount of aid awarded to the returning student-athlete?

A. No. The amount must be the same or greater and may not be less than the amount received by the student the previous year. Institutions whose source of funds are not renewed may appeal for approval to decrease the amount of the award. All students on financial aid for student-athletes must be affected equally in any cutback.

Q. Must financial aid be awarded for a full academic year (two semesters)?

A. No. An award may be given for one semester year or two quarters. These stipulations must be included in the contract.

Q. May a student be awarded financial aid for more than one year?

A. No. Financial aid may be awarded for one year only and it may be renewed yearly not to exceed four years of financial aid to the student.

Q. If a student who had been awarded two semesters of financial aid for tuition were dismissed from the team in fall semester because of inadequate skill, may the tuition awarded for the second semester be withdrawn from the student?

A. No. All financial aid contracted to the student for the year must be awarded to that student unless the student should violate some institutional regulation stated in the contract.

C. In all cases, the institutional agency

awarding the financial aid shall give the recipient a written statement of the amount, duration, conditions, and terms thereof. A copy of this statement shall be filed with the appropriate administrative officers of the institution.

D. The AIAW letter of intent shall be used where financial aid is involved for students who are not already enrolled in a collegiate institution. *

1. All AIAW member institutions which offer financial aid for student-athletes are required to use the AIAW letter of intent unless that privilege is withdrawn.

2. The use of the letter of intent is required for all transactions with prospective student-athletes and transfer students eligible for financial aid based upon athletic ability.

3. A copy of the letter of intent must be filed at the AIAW national office in Washington D.C. by certified or registered mail. Return receipt requested.

4. An institution may not offer a high school student a letter of intent until that student's senior year.

5. Penalty for violation of letter of intent:

   a. The student will not be eligible for financial aid for athletes until she has completed one year of normal progress at an institution.

   b. The school may lose the privilege of using the AIAW letter of intent for a period to be determined by the Ethics and Eligibility Committee. Loss of the privilege of the letter of intent does not negate the schools privilege to offer financial aid under contract arrangement.

E. A complete copy of the AIAW Regulations for the Awarding of Financial Aid shall accompany the contract for financial aid for athletes.

F. A prospective student-athlete **who has signed a contract with one institution may not receive financial aid from another institution within the same year.

G. The contract renewing the financial aid shall be issued on or before July 1 prior to the academic year it is to be effective. If the contract is not returned within two weeks, the university is not obligated to the student-athlete to continue the financial aid.

H. All AIAW member institutions shall submit information concerning financial assistance awarded to

*If an AIAW member institution uses a letter of intent, it must be the AIAW letter of intent reproduced on page 83 of the Appendix.

**A prospective student-athlete is defined as an individual who, because of her athletic ability, would be desirable on an intercollegiate team and who is not enrolled at that institution.

each student-athlete who received financial aid where athletic ability is a criterion. (See page 80) This information shall be submitted at the beginning of each term on the appropriate AIAW form to the national office, the Regional Representative and the Ethics and Eligibility Chairperson. A letter of explanation should accompany the form when there appears to be a discrepancy or an unusual item which may be questioned.

II. ELIGIBILITY FOR THOSE RECEIVING FINANCIAL AID FOR ATHLETES

A. A returning student-athlete must be making normal progress in an established degree or certified program in terms of credit hours and grades for a fully matriculated student in that institution.

Note: For JC/CC a returning student-athlete must be making normal progress in an established degree or certified program in terms of credit hours and grades.

B. A student-athlete receiving financial aid must meet all eligibility requirements of all women athletic participants at that institution.

III. ELIGIBILITY FOR TRANSFER STUDENT TO RECEIVE FINANCIAL AID FOR ATHLETES

A. A student athlete transferring from another institution of higher learning who has not completed the program at that institution is not eligible for financial aid for athletes until completing at least one year of acceptable progress at that institution to which the athlete transferred, without regard to whether the athlete was receiving financial aid for athletes at the previous institution. (One year of acceptable progress is defined as the equivalent of one academic year.)

Note: If a student-athlete has need to transfer to another institution, an appeal from the student and the school may be made to the Ethics and Eligibility Committee Chairperson.

Q. May a student who was not enrolled in courses equivalent to a full-time student at the former institution transfer and be eligible for financial aid for athletes at the institution to which the student transferred?

A. Yes. A student must have been enrolled for enough hours to have been eligible to play on a competitive team before the transfer rule would be in effect.

Q. Do the Regulations for the Awarding of Financial Aid to Student-Athletes apply to foreign students?

A. Yes.

Q. Is the student defined in III A eligible to compete in the athletic program?

A. Yes, the student is only restricted in terms of financial aid.

Q. Does this regulation III A apply to students transferring from a non-accredited institution?

A. No. AIAW Regulations apply to accredited institutions only. A student may be immediately eligible for financial aid.

Q. Is a student who transfers from an institutition which does not have or has dropped a sport or program eligible for financial aid?

A. Yes, however, aid must be in the sport that the former institution does not have or has dropped.

Q. May a student transferring from an institution which has a men's team on which women may participate but which does not have a women's team in her sport transfer and be immediately eligible for financial aid?

A. Yes, if an institution has a men's team only in a sport, that institution does not have a team for women students and, therefore, she may transfer and be immediately eligible for financial aid for athletes.

Q. Do the AIAW transfer regulations apply to a student transferring from a non-AIAW member school to an AIAW member school?

A. Yes. At the present time, AIAW does require a transfer student to comply with the transfer regulations when transferring from a non-AIAW school including students transferring from schools in foreign countries. If a student has a valid educational reason for transferring, she may appeal to the Ethics and Eligibility Committee for leniency.

B. A student-athlete who has completed an AA degree or 2 years of normal progress as a full-time student as defined by that two-year institution shall be immediately eligible for financial aid for an athlete following admission to a four-year institution.

IV. LIMITATIONS OF FINANCIAL AID FOR ATHLETES

A. Value

1. Financial aid may be awarded for only tuition, fees, room and board. (This excludes such items as books, gifts, an allowance, laundry and tutoring services given to the student-athlete or the athlete's family.) Room and board is defined as the standard rates in universtiy dormitories at that institution, or a fair amount approved by the Ethics and Eligibility Committee if there is no on-campus housing available on that campus. Students may not be given money to cover their normal expenses for room and board when these expenses are not actually incurred.

Q. May a student athlete be loaned books by the institution?

A. Yes. Financial aid may not be awarded for books, however, a loan system in which the student is loaned books owned by the institution is permissable as no funds are given to the student.

Q. If a student lives at home or off-campus, may a student-athlete be given financial aid for room and board?

A. Yes. However, the financial aid may not exceed the standard rate in university dormitories at that institution.

Q. May a student be given tutorial services if this is a normal service of the university to all students?

A. Yes. Students may be allowed the same services offered to all other students.

Q. May a school provide funds for an enrolled student-athlete to attend a sport camp?

A. Yes. The current regulations do not prohibit this practice. This may be considered as an athletic program activity which may be funded in the same manner funds are provided for scheduled activities for a team.

2. Financial aid is to be awarded for a maximum of one academic year subject to renewal, not to exceed 4 years. If a student-athlete withdraws from school prior to the conclusion of the academic year, after the awarding of the financial aid, the unused funds may be awarded to another student-athlete for the unexpired term.

Q. How may the unused funds be used when a student-athlete withdraws from school prior to the conclusion of the school year?

A. The unused funds create a vacancy which may be filled by another student-athlete. This award would be a replacement for the previous award. A replacement award given to an on-campus student need not be automatically renewed.

3. Any student-athlete who receives financial aid other than that administered by the institution shall not be eligible for intercollegiate competition except where:

   (1) aid is received from anyone whom the student-athlete is naturally dependent or,
   (2) aid is awarded solely on basis having no relationship to athletic ability.

Q. Is an E. R. Moore scholarship or a state AHPER scholarship considered to be an athletic scholarship?

A. Even though athletic ability is a criterion for awarding these scholarships, they are not considered to be athletic scholarships and do not count in the total limit of athletic scholarships. All exceptions to this regulation, IV.A.3., must be approved by the Ethics and Eligibility Committee.

4. When a student's athletic ability is taken into consideration to any degree in awarding financial aid, such aid combined with that re-

ceived from the usual sources for financial aid for athletes may not exceed the accepted educational expenses as defined in 1 above.

5. Each institution may determine the value of financial aid as long as it does not exceed tuition, fees, room and board.

B. Other Restrictions

1. Institutions may award financial aid for athletes only in those sports in which there is an active women's intercollegiate team for the year in which the financial aid is awarded. If for any reason the university withdraws the team, previous commitment to the student involved shall be honored for that year.

2. A student must participate in the sport in which the financial aid is awarded during that sport season. This is not intended to limit a student from participating in other intercollegiate athletic events during the sports seasons overlap. A school may make the decision as to whether a student may participate in concurrent or overlapping seasons.

3. Any type of financial aid (no matter what the source), granted to a student-athlete by the institution when the athletic ability is one of the criteria for granting the award, must be included in the total number of awards allowed for athletes in that sport.

Q. *Does a student receiving an academic scholarship have to be counted in the quota of the number of students on financial aid?*

A. *No. Only those students receiving financial aid for which athletic ability is one of the criteria need be considered in the number of students on financial aid.*

4. Approval for any type of financial aid designated for student-athletes other than those described herein must be referred to the Ethics and Eligibility Committee of AIAW.

5. Financial aid may not be issued for nor extended to include summer school.

Note: On behalf of a student, an institution may appeal for the student to be eligible for financial aid for athletes during the summer session. Appeals for summer school funds based on conditions which provide that the student has not received more than one academic year of financial aid during the school year, or that the student has justifiable educational pursuits, or that the student is accelerating pursuit of educational goals will be accepted.

Q. *May a student select the semesters in which the financial aid will be used?*

A. *Yes, however, aid may not be awarded for more than two full semesters or three quarters in one academic year. Example: A student could choose to attend school for the second block of fall semester, winter semester and the first block of spring term of a tri-mester, thus receiving aid for two full semesters.*

C. Schedule for Financial Aid for Athletes

The number of student-athletes on financial aid may not exceed that indicated in the following table:

	4 Year Institutions	2 Year Institutions
	Max./Year	Max./Year
Basketball	12	12
Field Hockey (Soccer)	12	12
Gymnastics	12	12
Lacrosse	12	12
Softball	12	12
Swimming-Diving	12	12
Track & Field	12	12
Volleyball	12	12
Archery	8	8
Badminton	8	8
Bowling	8	8
Crew	8	8
Cross Country	8	8
Fencing	8	8
Riflery	8	8
Skiing	8	8
Squash	8	8
Tennis	8	8
Golf	8	8

Q. *Must a student on financial aid for field hockey who also plays on the softball team be counted in the total quota of the students on financial aid for softball?*

A. *No. Only those students who receive financial aid designated as an award for softball must be counted in the total quota for softball. However, the student receiving financial aid for field hockey must be reported on the financial aid report form for softball.*

Q. *In determining the total number of student-athletes on financial aid for a sport, is a student-athlete on a partial financial award counted as one financial award?*

A. *Yes. Each student-athlete receiving financial aid, regardless of the amount of aid, is considered as one of the total quota for student-athletes on financial aid.*

Note: If an institution wishes to offer financial aid for athletes in an intercollegiate sport not listed on the previous page, the voting representative shall obtain from the Ethics and Eligibility Committee Chairperson, the number of scholarships which may be awarded in the sport.

D. Implementation Procedure

A school already awarding financial aid to student-athletes may renew those students awards until that financial obligation is complete; new financial awards may not be added until the total number is less than the maximum number prescribed for that sport.

AIAW ELIGIBILITY RULES

A. ELIGIBILITY RULES FOR AIAW MEMBER INSTITUTIONS

1. An institution must be a member of an appropriate AIAW regional organization and an active member of AIAW to participate in AIAW National Championships or the Regional Qualifying Event for that National Championship.

2. AIAW membership and eligibility requirements for AIAW National Championships as stated in the AIAW Handbook must be enforced at regional qualifying events.

3. All participants must have amateur status. An amateur student-athlete is one who participates in a sport soley for the benefits derived therefrom and to whom participation is an avocation. Any time a player is paid to play or has agreed to a payment for participation regardless of the amount, she/he is no longer an amateur in that sport.

   Amateur status is maintained in a sport if:

   (a) A player has not received and does not receive money other than expenses as a participant in that sport. These expenses include lodging, meals, transportation and entry fee while participating in an intercollegiate event.

   (b) Although the acceptance of officiating or coaching fees in excess of expenses has no effect on the eligibility for competition in AIAW events, these may jeopardize amateur status for open competition. Participants must check with each governing body since regulations are not the same for all sports.

   (c) Acceptance of an athletic scholarship does not affect amateur status. (See Regulations for Awarding Financial Aid to Student-Athletes.)

   (d) If a student enters a tournament which awards cash prizes, which exceeds allowable expenses, the student will not lose eligibility for competition in AIAW tournaments if the prize money is publicly donated to a charity, a school or other organization and is not used for personal gain.

   (Note: "Other organizations" include NAGWS, AIAW, USCSC and AIAW Legal Assistance Fund.)

Q. *May a student-athlete receive merchandise awards without affecting amateur status?*

A. *The total value of all awards (exception: trophies), including money or merchandise which exceeds the amount of allowable expenses incurred for that tournament or event must be valued at no more than $1,000 per year, September 1*

through August 31. (Delegate Assembly, January, 1976.)

Q. *May the expenses for participation in a sport be accumulated for a season and amateur status be determined by the total expenses and earnings?*

A. *No. Amateur status is based upon expenses and earnings per event.*

Q. *A student participates in a demonstration in which a professional also participates. Is the amateur status of the student affected?*

A. *No. AIAW has no tainting clause. If the student does not accept money for playing, amateur status is unaffected.*

Q. *A young woman has played a sport professionally and later decides to attend a university. Is she eligible for AIAW competition?*

A. *She may not compete in the sports in which she was a professional; however, she may participate in any other intercollegiate sport.*

4. a. Only a woman student who is presently enrolled as a fulltime undergraduate in a college, junior college, or university, and who maintains the academic average required for participation in all other major campus activities at that institution, shall be eligible to participate. This does not limit an undergraduate student to undergraduate courses.

b. A student in the final term who can graduate with less than a full load of course work shall be eligible to participate if the student carries enough hours to graduate. If the student has completed graduation requirements within the preceding semester, quarter, or trimester, has begun the sport season, and has met all other eligibility requirements for national championships, the student shall be eligible.

c. If a student has completed the spring term within the preceding semester, quarter, or trimester and has met all other eligibility requirements for national championships, the student shall be eligible in the summer.

Q. *Having graduated from a four year institution, a student returns to school to pursue another undergraduate degree. Is the student eligible for AIAW competition?*

A. *No. Once a student graduates from a 4-year institution, the student is no longer considered an undergraduate student.*

Q. *A senior competes as a member of the golf team throughout the season. The national championship for golf is held after the spring term concludes and following graduation. Is the student eligible?*

A. *Yes. The student met eligibility requirements during the preceding term and therefore is eligible. If the student graduated two terms prior to the event, the student would not be eligible.*

5. A returning student-athlete must be making normal progress as defined by the institution in an established degree or certified program in terms of credit hours and grades for a fully matriculated student in that institution to be eligible. A transfer student is also required to continue normal progress toward graduation between seasons.

6. a. A student may not participate in a national championship in any given sport more than four times.

   b. A student may not have participated in more than four intercollegiate seasons of play in any one sport and remain eligible for an AIAW national championship in that sport. (A player who is injured during the season and has competed in no more than one quarter of the school's season will not have used a year of her eligibility.)

   c. Participation on a foreign collegiate team, on a non-AIAW school team, on a team at a non-accredited school, on a men's team, or on an intercollegiate co-ed team, counts as eligibility used toward a four-year total allotment.

Q. *A student has participated for two years at a 2-year institution and returns to that school for additional study. May the student participate a third year at this 2-year institution?*

A. *Yes. The student has 4 years of eligibility for each sport and may apply them wherever the student attends school.*

7. A student is eligible if she has participated on her institution's intercollegiate team during the majority of its recent season which includes a majority of practices and a majority of events. However, if the institution does not have an intercollegiate team in this student's specific sport, and the institution approves the student's participation, the student is eligible.

Note: An event is a competition held at one site regardless of the number of games or matches played. A season commences with the beginning of practice following team try-outs and ends with the final regularly scheduled competition prior to the competition which serves as a qualifying event for AIAW Championships. A student is a member of a team when the student's name is entered on the roster for the first event. Being a member of a team constitutes a year of eligibility.

Q. *If a student practices with an intercollegiate team, but does not participate in a contest, dress for any contest, sit on the team bench during any contest, or appear on the the team roster, has she used a year of athletic eligibility?*

A. *No. The student has not participated in any event as a member of a team representing her/his institution. Consequently, she has not used a year of athletic eligibility.*

Q. *A player participates in a majority of the practice sessions and participates as a member of the "B" team (a team other than the first team) in a majority of the games. Is the student eligible?*

A. Yes. The student has been participating in practice sessions and events during a majority of the season.

Q. A player competes on one team, e.g., basketball, throughout its season and joins another team, e.g., golf during its season at the same institution. Is the student eligible to compete on the golf team?

A. Although this practice is not encouraged, she would be eligible if she is able to participate in a majority of the team's practices and the majority of the events.

Q. A player participates in a majority of the practice sessions and in less than a majority of contests during the regular season. By competing in the state and regional tournaments, the player competes in a majority of the total games for the season. Is the player eligible?

A. Yes, however, to be eligible for state or regional events the player must meet their eligibility requirements.

Q. A player is injured during tryouts or during the initial part of the particular sport season. The player is unable to practice or compete until well after the majority of the season is completed, thereby participating in less than the majority of the practices and events. Is the player eligible for the national championship?

A. No. However, the rule concerning participation in the majority of the season is not intended to restrict unnecessarily an individual who is unable to compete because of illness or injury. Requests for exceptions to this ruling should be directed to the Ethics and Eligibility Chairperson. A player must be encouraged to recover from illness or injury completely before resuming activity.

Q. A player has participated in a majority of the practice sessions during the season. The player has never played in a contest during the season but has been listed on the roster and has been on the bench as a substitute for a majority of the events. Is the player eligible?

A. Yes. The player is considered to be a participant by involvement as a substitute and ready to enter the event if called upon. The player has also used one of her seasons of eligibility.

8. When a college has both a men's and a women's team, a woman should be required to make a choice as to which team to compete on; and only those women who are members on the women's team shall be eligible for the AIAW national championship. A woman who is a member of the women's team should be permitted to work out with the men's team without penalty as long as she meets the minimum requirements to be eligible as a member of the women's team. However, she could not compete as a member of the men's team without losing her eligibility for AIAW national championships. However, if a college does not have a women's team, a woman who competes on the men's team shall be eligible for AIAW national championships.

Q. A student chooses to swim with the men's team one year although a women's team exists. May she swim with the women's team the following year?

A. Yes, provided the student is otherwise eligible.

9. A transfer student is immediately eligible for participation following enrollment in a member institution provided that the student meets other eligibility requirements. (See Regulations for Awarding Financial Aid to Student-Athletes.)

Q. A student transfers to another institution and wishes to participate in a sport. Is the student eligible if the season is already in progress?

A. The policies of the school to which the student transfers determine whether that student can participate during the remainder of the season. If the institution rules the student eligible, the student will be eligible to participate in the AIAW event, providing she meets all AIAW eligibility requirements and she is able to participate in the majority of the practices and events.

10. The regular season for sports may vary in different regions of the country. If an institution's regular season in a sport does not occur in the same term in which the national championship is held, eligibility must be based on the participant's status during the term in which the championship is held.

Q. A team completes its regular season in one term. The championship tournament is held in a later term. A player who was eligible throughout the regular season becomes ineligible during the later term (for example, the student no longer is fulltime, or becomes academically ineligible). Is the student eligible?

A. No. The player must be eligible during the term in which the championship is held. (Exception: a student who completed the spring term or graduated in the previous term and was eligible and participating as a team member during that preceding term is eligible.)

Q. A season extends over two terms and the player is academically ineligible to participate during the first term. The player becomes eligible academically for the second term. Is the player eligible to compete?

A. Yes, if the player meets other eligibility requirements and is able to participate in the majority of practices and a majority of the events.

11. When an individual or team must qualify through a regional event, only those individuals who so qualify are eligible for the national championship. (This includes all individual members of a team in team sports.) A student who qualifies for a 2-year championship during the term in which the student completes the course of study with that institution and goes to a 4-year institution the following term, shall have the opportunity to choose to either attend the championship with the 2-year school or play with the 4-year institution.

Q. A player transfers to an institution which has previously qualified through state and regional play for a national tournament. Is the student eligible?

A. No. The player was not a member of the team when it qualified.

12. Each student must have had a medical examination within the year of participation, preferably immediately prior to participation in the sport. Participation for medical considerations includes conditioning, practice and competition.

Q. If a student had a physical examination in April, 1976, must the student have a physical examination in November, 1976, prior to the basketball season?

A. No. However, an examination immediately prior to participation is recommended.

B. JUNIOR/COMMUNITY COLLEGE ELIGIBILITY RULE - EXCEPTIONS

Note: Section A applies to all AIAW member institutions including JC/CC schools and the following are exceptions applicable only to JC/CC students.

1. Only a woman student who is presently enrolled as an undergraduate in a JC/CC and who maintains the academic average and credits required for participation in all other major compus activities at her institution shall be eligible to participate.

2. A returning JC/CC student-athlete must be making normal progress as defined by the institution in an established degree or certified program in terms of credit hours and grades for a student in that institution to be eligible.

3. A student may not participate in any given sport more than three times. Furthermore the student may not have participated in more than three intercollegiate seasons and remain eligible for the JC/CC National Championship in that sport.

C. PARTICIPATION IN INTERNATIONAL COMPETITION

AIAW encourages participation in international competition by athletes enrolled at AIAW member institutions. When participation on an international team affects the student's eligibility for AIAW events, the student may appeal to the Ethics and Eligibility Committee for leniency. The appeal cases will be considered individually.

D. VERIFICATION OF ELIGIBILITY

1. Responsibility for checking and verifying the participant's eligibility rests with the administrator responsible for the women's intercollegiate program of the participating individual's entry. The signature of this administrator on the affidavit of eligibility (see page 82) indicates (a) a knowledge of the eligibility rules, (b) that careful scrutiny of all items pertaining to each participant's eligibility has taken place, (c) that each participant meets the requirements of eligibility and (d) has read and subscribes to the current AIAW Code of Ethics as published in the AIAW Handbook.

2. a. Procedure

(1) Carbonized Affidavit of Eligibility forms shall be sent to each AIAW active member institution by the AIAW national office. Additional forms may be requested from the national office or may be acquired from Regional Representatives.

(2) All AIAW active member institutions must complete one eligibility form for each team competing in an AIAW event. The form must be filed at the beginning of the season.

(3) Any additions, omissions or adjustments because of extenuating circumstances should be immediately reported, with supporting information, to the Ethics and Eligibility Chair with a copy to the AIAW national office and appropriate local officers.

(4) The AIAW national office shall verify the institution's membership and inform the designated voting representative of any irregularity, with a copy to the Regional Representative.

b. Directions to Coaches:

(1) Complete the carbonized affidavit of eligibility form received from the AIAW national office ((1) under a. above.)

(2) Send one copy to the Ethics and Eligibility Chair and one copy to the AIAW national office. The remaining copies are to be used as directed by regional instructions. Retain a copy for potential use in regional qualifying events and national championships.

(3) Check the form to be sure appropriate blocks have been filled in. The "participated in a majority of season" column should not be completed until the completion of the regular season and prior to the qualifying events. The eligibility regulation will be verified by the meet director of the qualifying event prior to forwarding the form to the national championship meet director.

3. Participation in national championships will be denied to an entrant whose institution fails to completely verify her eligibility.

4. Failure to comply with procedures for verification of eligibility will result in the disqualification of that institution's entry into that championship or AIAW event.

5. A protest of any institution's verified entry must be lodged by an identifiable representative of an AIAW member institution and be accompanied by substantiating evidence presented by the protesting party at the time the protest is lodged. (See Rule Infractions, pages 63-65.)

6. Any institution disqualified for failure to comply with eligibility requirements shall have the right to appeal the ruling.

AIAW RULE INFRACTIONS - PROCEDURES AND PENALTIES

A. PROCEDURES FOR RULE INFRACTIONS--GENERAL

1. Except as provided in subsections B and C of this section all allegations of infractions shall be submitted, in writing, to the AIAW Ethics and Eligibility Committee with additional copies to:

   a. State AIAW Chairperson (where one exists)

   b. Regional Representatives

   c. Regional Ethics and Eligibility Chairperson

2. Allegations of infractions must be submitted by an identified representative of an AIAW member institution and must include all specifics of the charges made and any supporting materials. No anonymous or oral charge will be considered.

3. The Chairperson of the Ethics and Eligibility Committee shall conduct a preliminary inquiry of alleged violations properly received to determine whether further inquiry is warranted. If it is determined that further inquiry is warranted, within ten days of the receipt of the alleged charges the Chairperson shall:

   a. Submit to the members of the Ethics and Eligibility Committee and institution charged, the specific allegations and supporting material submitted against it. Submission to the charged institution shall be by hand or registered or certified mail, return receipt requested.

   b. Request the charged institution to respond within two weeks to the allegation(s) and submit, in writing, its answer and any supporting material relative to the charge(s) made.

4. The Ethics and Eligibility Committee shall evaluate all the evidence submitted and determine if the charge(s) warrant complete investigation.

5. If preliminary evidence indicates that a full investigation is warranted, an offical inquiry shall be conducted by the following method:

   a. A letter to the Chief Administrator of the institution charged, informing her/him fully of the matter under investigation and requesting cooperation in establishing facts.

   b. Copies of the above letter sent also to:

      (1) Chairperson of Physical Education Department (if appropriate)

      (2) Women's Athletic Program Director

      (3) AIAW Voting Representative

(4) State AIAW Chairperson (where one exists)

(5) AIAW President

(6) Regional Representative

(7) Regional Ethics and Eligibility Chairperson

(8) Coach of the sport in which the alleged violation(s) occurred

(9) The Charging Party

(10) AIAW Executive Secretary

c. Copies of the supportive evidence submitted by the charged institution shall be distributed to Ethics and Eligibility Committee members for evaluation.

d. Following the investigation, the Chairperson of the Ethics and Eligibility Committee shall submit a written summary to the above named individuals and include:

(1) Findings of the Committee

(2) Disciplinary action taken, if any, and a brief statement of the reasons therefore.

6. If preliminary considerations indicates that a full investigation is not warranted, a letter shall be sent to the appropriate people informing them that no further action will be taken.

7. In reaching its decision, the Ethics and Eligibility Committee shall consider only the information submitted as part of the charging protest, the response of the institution involved and the relevant material ascertained through its own investigation to which the institution charged has had an opportunity to respond.

8. Decision of Ethics and Eligibility Committee after investigation.

a. The decision of the Ethics and Eligibility Committee shall be reached as expeditiously as possible. Such decision and a brief statement of the reasons therefore shall be served upon all parties by registered or certified mail, return receipt requested; and

b. Should the Ethics and Eligibility Committee uphold the protest, its decision shall include the appropriate penalty or penalties, if any, and the effective date or dates therefore and inform the adversely affected party of the opportunity for appeal within 30 days of the receipt of the Committee's decision.

9. The Chairperson of the Ethics and Eligibility Committee shall file a full copy of the record (including all written submissions and decisions) of each protest with the commissioner of national championships, President of AIAW and the AIAW national headquarters within 7 days of its issuance.

B. PROCEDURES FOR RULE INFRACTIONS -- NATIONAL CHAMPIONSHIPS

1. Any protest lodged within 24 hours

of the commencement of a national championship or during the national championship shall be acted upon by the tournament protest committee.

2. Any protest filed with the tournament protest committee shall include a statement explaining why the protest could not reasonably have been filed earlier.

3. The decision of the tournament protest committee shall be filed with the commissioner of national championships or her delegate at the event and subject to her review at the request of the party or parties adversely affected by the ruling, provided such review is requested within 24 hours and the event in question has not yet taken place.

4. All such decisions of the tournament protest committee and/or the commissioner or her delegate shall be filed with the Chairperson of the Ethics and Eligibility Committee for her records or any subsequent action within 48 hours of the conclusion of the national championship.

5. If disqualification occurs and a 30 day period for appeal has passed:

   a. The disqualified institution will be directed to return all awards received by teams and individuals representing that institution at that event.

   b. If the investigation has shown that the violation(s) pertains to participants from that institution in prior national championships in that year, the procedure outlined in 5a will also be applied.

   c. For a more serious infraction the matter shall be submitted to the Ethics and Eligibility Committee Chairperson and a more severe penalty may be imposed after investigation.

   d. The sport committee shall revise all reports of teams and individuals for the championships for the purpose of records, and a reallocation of awards will be made.

C. PROCEDURES FOR RULE INFRACTIONS -- SUBSEQUENT TO NATIONAL CHAMPIONSHIP EVENT

1. Intent to submit protest

   a. Intent to submit a protest of eligibility subsequent to the event for alleged participation of an ineligible player in the national championship shall be submitted, in writing, by an identified representative of an AIAW member institution on or before the last day of the championship to the Commissioner or her authorized representative.

   b. If an intent to submit a protest of eligibility has been filed in accordance with 1 (a) of this section, a written protest must be filed with the Commissioner within 10 days of the last day of the Championship. This written protest shall be filed in duplicate and shall contain all specific allegations and

supporting documentation regarding the allegations(s) of violation of the eligibility rules. Such protest shall also contain an explanation of why it could not reasonably have been filed prior to the event.

2. Upon receipt of a written protest, at any time, the commissioner of national championships will send a duplicate copy to the Chairperson of the Ethics and Eligibility Committee who will, if evidence presented with the initial charge warrants, follow the procedures set forth in subsection A of this section.

D. PENALTIES FOR INFRACTIONS

1. The following disciplinary measures*, either individually or in combination form, may be imposed upon institutions by the Committee depending upon the severity of the infraction:

   a. Reprimand and Censure.

   b. Ineligibility for Regional Qualifying Championships, individual player(s) and/or team.

   c. Ineligibility for National Championships, individual player(s) and/or team.

   d. Loss of Active AIAW Membership for a designated time.

   e. Permanent loss of AIAW Membership.

2. The Executive Board may impose the following disciplinary measures, either individually or in combination form upon any region, committee or other substructure of AIAW depending upon the severity of the infraction:

   a. Reprimand and censure (the region or committee)

   b. Regional disqualification from National Championships

   c. Monetary fine

   d. Loss of membership on the AIAW Executive Board (Region) or AIAW appointments to NAGWS Committees

   e. Permanent loss of membership on the AIAW Executive Board (Region) or AIAW appointments to NAGWS Committees

The appeal process outlined on pages 66-68 may be used by those censured.

* These penalties do not include sanctions which may be levied by appropriate state or regional organizations. However, any player or team precluded from national championship competition, or qualification therefore, may after exhausting all available regional appeals, appeal to the AIAW Ethics and Eligibility Committee.

E. APPEALS

All appeals, except for appeals of the rulings of the tournament protest committee or commissioner of national championships which are provided for in subsection (B) of this section, shall be filed within 30 days of the decision appealed from in duplicate with the AIAW Appeals Board via the Chairperson of the AIAW Ethics and Eligibility Committee.

1. Who may appeal -- any person or AIAW institution adversely affected by a ruling of the tournament protest committee, the commissioner of national championships or the Ethics and Eligibility Committee.

2. Who considers appeals

   a. If the appeal is from a ruling of the tournament protest committee or from the review of such ruling by the commissioner of national championships, the appeal shall be considered by the Ethics and Eligibility Committee.

   b. If the appeal is from a decision of the Ethics and Eligibility Committee, the appeal shall be considered by the AIAW Appeals Board, which shall be composed of one representative elected from each region and one student elected by the Delegate Assembly student caucus.

   c. For each appeal, the Appeals Board shall be composed of three people - one selected by complainant; one selected by defending party or institution and the third selected by the first two selected.

3. Procedures for appeals

   a. Ten copies of all appeals (except those provided for in subsection B) shall be filed within 30 days of the receipt of the decision appealed from.

   b. All appeals and copies (except those provided for in subsection B) shall be filed with the AIAW Ethics and Eligibility chairperson.

   c. Appeals filed under this section shall clearly state the grounds relied upon by the appealing party and any facts or other evidence relevant to the appeal. Unless specifically requested by the body considering the appeal, no other submission shall be permitted.

   d. Within 10 days of receipt of the appeal the AIAW Ethics and Eligibility chairperson shall send or cause to be sent a complete copy of the appeal to the following:

      (1) Any interested institutions or persons including the Meet Director, Sport Committee, etc., other than the person or institution taking the appeal;

      (2) All members of the body designated under this section to consider the appeal; and

      (3) The AIAW Executive Secretary.

   e. The decision of the body considering the appeal shall be issued in writing and contain a brief statement of the reasons for the action taken by the appeals body and copies of such decisions shall be mailed to the following:

(1) all parties to the appeal (by certified or registered mail, return receipt requested);

(2) AIAW Executive Secretary; and

(3) where appeal decision is rendered by the Ethics and Eligibility Committee, to the AIAW President.

4. Prerogatives of the appeal body

a. The body considering the appeal shall have the authority to sustain, modify or overrule the decision appealed from or the penalty provided therein; or

b. submit the appeal to the AIAW Executive Board for advice or decision.

F. REQUEST FOR MITIGATION OF PENALTY

1. Any person or entity against whom a sanction or penalty has been imposed may at any time after the opportunity for appeal has passed or been exhausted file a request for mitigation of penalty.

2. Such requests shall be in writing and filed with the Chairperson of the Ethics and Eligibility Committee. The request will set forth a complete statement of the reasons supporting mitigation.

3. The Chairperson of the Ethics and Eligibility Committee shall submit the request and her/his recommendation to the AIAW Executive Board at its next meeting for decision.

4. The decision of the AIAW Executive Board shall be final.

G. INTERPRETATIONS AND REFERRALS PROCEDURES

1. All inquiries, requests for waiver of AIAW rules or appeals concerning policies and regulations including eligibility for national championships and regional qualifying meets for national championships shall be referred to the Ethics and Eligibility Committee Chairperson. Exceptions to this rule are appeals concerning a school's membership which should be directed to the President of AIAW, with a copy to the AIAW Executive Secretary.

2. Request for interpretations or decisions regarding eligibility should be filed on the appropriate form and signed by the voting representative, athletic director and the coach involved.

3. AIAW members shall refer any business or policy action on ethics and eligibility to the Ethics and Eligibility Committee for summary and review. Subsequent action will be taken by the AIAW Executive Board and then referral will be made to the Delegate Assembly.

4. Any items submitted should be the concern of a region or a group of individuals indicating an interest by a considerable number of AIAW members. These recommendations should be submitted on a petition signed by at least 15 voting representatives supporting the proposed

action and should be submitted at least 25 days prior to an AIAW Executive Board meeting.

5. Decisions rendered by the Ethics and Eligibility Committee may be appealed to the AIAW Appeals Board.

PROCEDURES FOR NATIONAL CHAMPIONSHIPS

A. INSTITUTIONAL SUPERVISION OF ATHLETES

1. No participant shall be permitted to attend an AIAW national championship without supervision by a coach or a designee of the school.

2. If the coach is unable to accompany the participant, the name of the designee shall be made in writing by the chairperson of the physical education department of the administrator responsible for the women's intercollegiate program.

3. A coach or designee from another college who agrees in writing to accept the responsibility will meet this requirement.

4. At no time will an undergraduate student be recognized as an appropriate designee of the school.

B. AWARDS AND MOMENTOS

1. The AIAW will provide all awards for AIAW national championships. No awards other than these are to be presented without the permission of the commissioner of national championships.

2. All American AIAW awards or all tournament AIAW awards may be made at any AIAW national championship, if requested by the sport committee and approved by the AIAW Executive Board. (Delegate Assembly, January, 1976.)

3. Awards will be presented at the national championships. All awards will be distinctively marked with the official medallion.

4. The design and content of any momento sold by a host school at an AIAW championship must be approved by the commissioner of national championships prior to order and sale.

C. RESEARCH

1. There is real concern for research in intercollegiate athletics for women and the Association would like to facilitate scientific investigations in this field whenever feasible. However, since AIAW national championships are held to meet the needs of highly skilled competitors, research procedures which are not in the best interest of the competitors will not be approved. It is also recognized that the time, place, and conditions of the national championship events may not be the best in which to evaluate the psychological or social processes which contribute to an individual's athletic success within this framework.

The following procedures will be used for all requests to conduct

research during national championships:

a. Six (6) copies of the research proposal must be submitted to the commissioner of national championships at least ninety (90) days in advance of the opening of the championship event.

b. The commissioner will review the proposal and if generally acceptable, will forward within one week one (1) copy of the proposal to the meet director and, four (4) copies of the proposal to the NAGWS research chairperson.

c. The meet director should approve or disapprove the proposal based upon the feasibility of conducting the research at the championship site and return this decision to the commissioner within two weeks.

d. The proposal must include the following information and meet the following criteria:

(1) purposes or objectives of the research are clearly stated

(2) pertinent literature is given

(3) methods and procedures are detailed and study is well-designed

(4) testing instruments are included

(5) significance of the project is presented

(6) evidence is given that the research will not adversely affect the tournament and/or participants.

(7) human rights code is not violated

(8) source of funding is given and any obligations to funding sources are specified

(9) student research proposals include the name of the professor under whose direction the research will be done

(10) specific time, space and other needs at the site of the championship event must be cited.

(11) sample letter to be sent to subjects if proposal is approved should be included

(12) particular research must actually need to be done at a national championship.

The NAGWS research chairperson reviews the proposal and if complete, and generally acceptable, forwards the proposal to three (3) members

of a review committee. If the proposal is generally acceptable but incomplete, the research chairperson returns the proposal to the applicant for completion. A copy of the letter to the applicant citing the needed information should be sent to the commissioner.

If the proposal fails unquestionably to meet the criteria for proposals, the research chairperson states the inadequacies in the proposal and sends a letter of disapproval to the commissioner who informs the applicant and the meet director.

e. The NAGWS research chairperson selects three (3) members of the review committee who should be specialists in the area of research covered in the proposal. The members of the review committee will submit independently their decisions to the research chairperson within a one (1) month period. If the proposal is rejected, reasons for rejection should be listed.

f. The research chairperson communicates the results of the evaluations to the commissioner.

g. The commissioner on the basis of the decisions of the meet director and the research chairperson shall approve or disapprove the research proposal and inform the applicant of the decision. Copies of the letter to the applicant should be sent to the meet director, research chairperson, and members of the review committee.

h. If permission to conduct the research is granted, the researcher must obtain approval for testing from the coach and individual participants prior to their arrival at the championship site.

i. If the research is granted, a copy of the results must be submitted to the commissioner and the research chairperson immediately at the conclusion of the research.

D. BIDDING FOR CHAMPIONSHIPS

The site for the AIAW championships will be rotated through a regional schedule. (This schedule is included in the appendix.) Schools from other regions may bid for hosting a championship at any time in the event that a site cannot be found within the region scheduled.

1. Any AIAW member school interested in submitting a bid to hold a national championship should:

   a. Discuss the matter with the leadership personnel who will be concerned with conducting the event: departmental staff, the chairperson

or head of the women's physical education department, the dean or chairperson of the division or school, the athletic director, and the president of the institution.

b. Determine the school's specific leadership personnel for a meet director and the director's willingness to serve on the AIAW sport committee, if selected, as future, present and past meet director. Commit the school or the individual to the funds necessary to attend the championship for the required years and to serve on the committee for this time.

c. Check availability and condition of facilities, including housing accomodations in the community. For dates specified in the schedule for AIAW national championships, see (1) in opposite column.

d. Discuss the amount of financial backing needed and available from the physical education department, school, and community.

e. Submit a bid requesting consideration as a site for a championship to the commissioner of national championships which includes:

(1) Verification of the fact that the facilities are available for the date specified by the AIAW schedule of national championships; they are:

Cross Country--2nd weekend of November
Volleyball--2nd weekend prior to Christmas
Badminton--1st weekend in March
Swimming and Diving--3rd weekend in March
Basketball--4th weekend in March
Gymnastics--1st weekend in April
Track and Field--3rd weekend in May
Golf--3rd weekend in June.

(2) Scope and description of all facilities available to the participants, including activity areas, housing, eating, transportation, and practice.

(3) The number of participants who can be handled at any one time during competition.

(4) The number and qualifications of officials available.

POSITION PAPER ON INTERCOLLEGIATE ATHLETICS FOR WOMEN

Approved May 1974

We believe sport is an important aspect of our culture and a fertile field for learning. The sense of enjoyment, self confidence and physical well being derived from demanding one's best performance in a sport situation is a meaningful experience for the athlete. These inner satisfactions are the fundamental motivation for participation in sports. Therefore, programs in an educational setting should have these benefits as primary goals.

In keeping with this belief, the following program elements are vitally important:

1. The enrichment of the life of the participant is the focus and reason for the existence of any athletic program. All decisions should be made with this fact in mind.

2. The participants in athletic programs, including players, coaches, and support personnel, should have access to and representation on the policy making group on campus and in sport governing organizations.

3. Adequate funding is necessary to provide a comprehensive program. Sufficient funds should be provided for (a) a broad spectrum of sports experiences; (b) a variety of levels of competitive experiences; (c) travel using licensed carriers; (d) appropriate housing and food; (e) rated officials: (f) well trained coaches; (g) equipment, supplies, and facilities which aid performance and appeal to the aesthetic aspects of sport; (h) competent staff for administering and publicizing the program (i) qualified medical and training personnel; (j) and regular opportunities for social interaction with opponents.

4. Careful consideration is needed for scheduling practice sessions and games. The athletic schedule should ensure sufficient time to gain personal satisfaction from skill achievement, but should not deny the student the time to participate in other activities. Factors to be considered include: (a) equitable competition on all levels; (b) adequate pre-season conditioning; (c) appropriate spacing and length of practice sessions; (d) sufficient number of events in each sport; and (e) comparable length of seasons between sports.

5. Separate but comparable teams should be provided for women and men. In addition to separate teams, intercollegiate co-educational teams comprised of an equal number of women and men competing on opposing teams are desirable in those sports in which such teams are appropriate.

6. Athletic ability is one of the talents which can be considered in the awarding of financial aid to students. However, students should be free to choose the institution on the basis of curriculum and program. Staff time and effort should be devoted to the comprehensive program rather than to recruiting efforts.

POSITION STATEMENT

WOMEN ON MEN'S TEAMS

AIAW and the National Association for Girls and Women in Sport subscribe to the belief that teams for girls and women should be provided for all girls and women who desire competitive athletic experiences. While positive experiences for the exceptional girl or woman competitor may occur through participation in boys or men's competitive groups, these instances are and should be judged acceptable only as an interim procedure for use until women's programs can be initiated.

APPENDIX

SCHEDULE OF AIAW NATIONAL CHAMPIONSHIPS FOR 1976-77

The 1976-77 AIAW National Championship Schedule will appear in the 1976-77 AIAW Directory to be available fall 1976. The schedule may also be obtained from the AIAW national office.

DEVELOPMENT OF LOCAL ORGANIZATIONS

As opportunities for quality competitive experiences for college women continue to develop, the need for establishing policies and procedures at the local level also grows. Many colleges and universities have formed local organizations to direct the growth of athletics for women in their area, to establish policies of operation for scheduling contests, and to deal with problems as they arise.

Other groups considering the desirability of establishing a governing organization might find the following suggestions helpful:

1. Meet with representatives in institutions in your area to discuss needs, purposes, and possible directions. Such a meeting could be held in conjunction with another scheduled meeting.

2. Obtain materials from comparable groups already organized either by writing directly to organizations or to the regional representative.

3. Select a committee to write a flexible operating code.

4. Determine what financial structure, if any, is most desirable for your area.

Many areas with traditional competitive boundaries have been able to function effectively without a formal structure. No pressure for the development of such a local organization should be felt by institutions until an organization becomes necessary to exert guidance and control at the local level. Further information can be obtained from the regional representative or from the president-elect.

PROCEDURES FOR CHANGING REGIONS

Schools bordering on another region may wish to petition for a change of regional assignment. This assignment would be effective for all sports for that school. Such a relocation, if made, would be for a minimum of a three-year period. Procedures for requesting a relocation would involve the following:

1. The individual school must send a letter of request signed by the department chairperson to the representative of the region with which the school wishes to affiliate. Carbon copies of this letter are to be sent to the regional representative of the region currently assigned and to the AIAW national office. If joining a state association or other governing group is a pre-requisite, approval to do so must have been received prior to petitioning for change in regional affiliation.

2. This petition shall be acted upon by the regional governing group.

3. The decision of the regional governing group is to be sent to the school involved. Carbon copies of this decision are to be sent to the state or other governing groups involved, the regional representative of the region to which the school was originally assigned, and to the AIAW national office.

ROTATION OF AIAW NATIONAL CHAMPIONSHIP TOURNAMENT SITES

SPORT: Year	Basket-ball	Swim	Badmin-ton	Volley-ball	Golf	Gymnas-tics	T & F	Byes
1975-76	1B	3	4	1A	5	2	6	7-8-9
1976-77	6	1B	7	4	9	5	8	1A-2-3
1977-78	8	6	3	7	1A	9	2	1B-4-5
1978-79	2	8	1B	3	4	1A	5	6-7-9
1979-80	5	2	6	1B	7	4	9	1A-3-8
1980-81	9	5	8	6	3	7	1A	1B-2-4
1981-82	1A	9	2	8	1B	3	4	5-6-7
1982-83	4	1A	5	2	6	1B	7	3-8-9
1983-84	7	4	9	5	8	6	3	1A-1B-2
1984-85	3	7	1A	9	2	8	1B	4-5-6

ASSOCIATION FOR INTERCOLLEGIATE ATHLETICS FOR WOMEN

1201 Sixteenth Street, N.W., Washington, D.C. 20036

FINANCIAL ASSISTANCE FORM*

(This information is confidential)

Institution _____

Address _____

_____ Zip _____

Sport _____ Year _____ Term _____

(A separate form should be filed for each sport)

Institutional expenses are as follows per term:

Tuition (in state) _____ Fees _____

Tuition (out-of-state) _____ Board _____

Room _____

ATTACH ADDITIONAL SHEETS IF NECESSARY

Name and home address	Social Security No.	Hours completed at institution	Financial Aid* Source	Inclusive dates of Financial Aid	Financial Aid amount** being received				Signature of Recipient
					Tuition	Fees	Room	Board	
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									

The above student-athletes are receiving financial aid.

_____ *Signature-Coach*

_____ *Signature-Director of Athletics for Women*

_____ *Signature-Chief Financial Aid Officer of Institution*

*List those student-athletes receiving financial aid having athletic ability as one criterion.

**Record "P" if partial aid under each category; "F" if full aid under each category.

This form must be completed with four copies: one for the school, one for the Ethics and Eligibility Chairperson, one for the Regional Representative and one for the national office. This form shall be submitted at the beginning of each term. (Note: Carbonized forms are available from AIAW national office.)

NOTE: The signature of the Chief Financial Aid Officer serves as verification that the total amount of aid based on athletic ability awarded by the institution to the listed students does not exceed the total allowable amount for tuition, fees, room and board. The signature of the student signifies that they have received the amount listed and have not received any other support not permitted by AIAW. If a student prefers, the institution may have the students sign individual statements to this effect and keep them on file for possible inspection upon request. This procedure must be verified by the Financial Aid Officer.

PLAYER APPEAL FORM

1. Student's Name _____ Address _____

2. School _____ School Address _____

3. Coach _____ Sport _____

4. Purpose of the appeal _____

5.

Schools Attended	Dates	Credit Completed	Financial Aid Received	Value

6. Source of financial aid received _____
Was the financial aid designed as financial aid for athletes? _____

7. Explain the need for leniency in the application of the Regulation concerned: (Site the regulation. Example: II.B. Transfering Institutions) _____

8. Justify your appeal for special consideration. _____

9. Supporting statement of Coach. _____

10. If appropriate, submit a statement from your former coach(es).

_____ _____ _____
Signature Coach Signature Athletic Director Signature Voting Representative

ASSOCIATION FOR INTERCOLLEGIATE ATHLETICS FOR WOMEN
1201 Sixteenth Street, N.W., Washington, D.C. 20036

AFFIDAVIT OF ELIGIBILITY

SPORT _____ DATE _____ YEAR _____

Name of Institution _____

City _____

State _____ Zip _____

CHECK COMPLETE INFORMATION FOR ALL PARTICIPANTS
(Append additional names on a second sheet.)

Uniform No.	Name (In Full)	Hometown Address	Participated in majority of season	Year in College 1	2	3	4	Is full-time student as defined by institution	Is an undergraduate	Making normal progress in an an established degree or certified program	Medical examination within the championship year	Year of intercollegiate participation in this sport 1	2	3	4

I have read the AIAW eligibility rules and interpretations in the current AIAW Handbook. I hereby certify that the above is complete and correct according to the official records of this institution. In addition, I certify that each person named is an amateur as defined by AIAW. I have read and subscribe to the current AIAW Code of Ethics as published in the AIAW Handbook.

Name _____
Dir., Women's Intercollegiate Athletics
or Person responsible for Women's
Intercollegiate Athletics

Name _____
Coach or Advisor

Signature _____

Signature _____
Date

Signature of VOTING REPRESENTATIVE

Name of Institutional Supervisor Position

INSTRUCTIONS TO THE COACH
Complete all blanks in full. Distribute copies as indicated on bottom of each carbon. Retain white copy to carry with you to Regional Qualifying Events and National Championships.

Note: Carbonized forms are available from the National Office.

National Association for Girls and Women in Sport
American Alliance for Health, Physical Education and Recreation

AIAW LETTER OF INTENT*

Instructions

An AIAW Letter of Intent may not be signed by a student prior to her senior year in high school.

No AIAW Letter of Intent may be signed prior to the third Monday in March or after the last Friday in July.

An AIAW Letter of Intent is not a commitment by the institution to provide financial aid; it is a declaration by the student that she intends to enroll at the named institution. If the student's enrollment decision is dependent upon or induced by promise of financial aid, the Letter of Intent must be accompanied by a written statement to the student from the institution involved setting forth the terms and conditions, including the amount and duration of such financial assistance. (The accompanying statement need not be filed with the AIAW national office.) THIS IS NOT AN AWARD OF FINANCIAL AID.

No eligible student may sign more than one AIAW Letter of Intent in any one calendar year and the student's signature thereon certifies that she has signed no other AIAW Letter of Intent. Caution: If more than one Letter of Intent is signed by the same prospective student-athlete in any one calendar year, that student-athlete will not be eligible for financial aid for athletes until completion of one year of normal progress at a collegiate institution and the institution(s) named on all but the first AIAW Letter of Intent signed by the same student-athlete is (are) subject to loss of the privilege of using the AIAW Letter Intent.

The AIAW Letter of Intent must be submitted when financial aid to athletes is offered to an entering student at any AIAW institution, regardless of whether she is new or transferring student.

Only the AIAW Letter of Intent is binding upon AIAW member institutions from the date of execution, provided such letter is properly mailed; certified mail, return receipt requested, to the AIAW national office within ten (10) days of execution. AIAW member institutions are under no obligation to honor other letters of intent, regardless of form or content. All AIAW member institutions are obliged to respect the decision of the prospective student-athlete and to cease all recruiting activities with respect to her once an AIAW Letter of Intent has been signed.

* Do not reproduce. Request from the AIAW National Office.

CERTIFICATION

NAME OF PROSPECTIVE STUDENT-ATHLETE _____
(Print or type full legal name)

This is to certify my decision to enroll at _____
(Name of institution)

at _____ in the fall of 19____.
(Location of institution)

In making this certification I state that I have read the instructions on the reverse side and further understand that:

(1) All AIAW member institutions are obligated to respect my decision to enroll at the above-named institution and to cease recruiting activities once I have signed an AIAW Letter of Intent.

(2) This is NOT AN AWARD OF FINANCIAL AID.

(3) I may sign only one AIAW Letter of Intent and the signing of more than one AIAW Letter of Intent will result in my ineligibility for financial aid for athletes until completion of one year of normal progress at a collegiate institution.

(4) If I elect not to enroll in the above-named institution, I am free to do so and to receive financial aid for athletes during my first year at another collegiate institution, provided that I have not signed more than one AIAW Letter of Intent in any one calendar year.

(5) If I am under eighteen (18) years of age and my parent or legal guardian fails to co-sign this AIAW Letter of Intent it will be rendered null and void; however, I will be barred from signing another AIAW Letter of Intent just as if the first Letter of Intent had been validly signed.

(6) This AIAW Letter of Intent will be rendered null and void if I have not, by the opening of classes in the fall of 19___, met both the requirements for admission to the institution named above and any requirements for financial aid to athletes.

(7) This AIAW Letter of Intent will become null and void if not signed within ten (10) days after date of issuance. In such event, however, another Letter of Intent may be reissued by the same school.

(8) Receipt of a Letter of Intent does not bind me in any way until I have signed it and if I allow an unsigned Letter to lapse by passage of ten (10) days I shall remain eligible to sign an AIAW Letter of Intent from the same or any other institution.

I hereby certify that I have read the instructions on the reverse side and the conditions stated above and that I have not signed another AIAW Letter of Intent.

Signed: _____ _____
Signature of student — Date and time of signature

Signed: _____ _____
Signature of parent or legal guardian (if under 18 years old) — Date and time of signature

Address: _____ _____
Street number — City, State and Zip Code

Submission of this Letter is authorized by:

Signed: _____ _____
Athletic Director* — Date

_____ _____
Institution — Sport

*AIAW Letter of Intent must be signed by the Athletic Director before submisson to the prospective student athlete and her parent or guardian for signature.

TELEVISION PLANS (Approved by the AIAW Delegate Assembly, 1976)

(1) Income From Sale of Television Rights for AIAW National Championships

Whereas TV, radio and movie rights to all AIAW national Championship events are retained by AIAW, the following plan represents a direction from the membership as to the method by which such receipts (hereinafter TV receipts) are to be allocated and used:

Prior to the commencement of the AIAW Fiscal Year (June 1st), the Executive Board shall approve a plan of use and allocation of TV receipts for the following year. In approving its plan the Executive Board shall give priority consideration to the need of AIAW to cover operating expenses and the desire of the membership to financially assist schools participating in national championship events.

(2) Income from Sale of Television Rights for Special Events Sponsored or Co-sponsored by AIAW

Whereas, TV, radio and movie rights to all special events sponsored or co-sponsored by AIAW are retained by AIAW, the following plan represents a direction from the membership as to the method by which TV receipts from such events are to be allocated and used:

At the Executive Board meeting following the conclusion and final accounting of each special event, the Board shall approve a plan for use of TV receipts attributable to such events. In approving its plan the Executive Board shall give priority consideration to the need of AIAW to cover its own operating expenses and the desire of the membership to create and support a development fund for the furtherance of women in sport.

(3) Policy Regarding Television Receipts Derived from Televising of Games, Matches or Events Between AIAW Member Institutions Other Than National Championships and Special Events.

Whereas, the membership hereby directs the Executive Board to have prepared a plan for televising of games, matches and events between member institutions which shall incorporate the following principles which shall be effective immediately:

1. AIAW shall be the exclusive agent for all non-local television coverage and shall be entitled to a percentage of television receipts not to exceed 10%;
2. not less that 40% of the gross revenue from an event shall be divided between the member schools participating in the televised event; and
3. all monies remaining after the payments specified in (1) and (2) above shall be accumulated in a Reserve Fund to be invested in quaranteed return investment (i.e. CD note at 7½% for 3 months) to generate additional income for the total membership of AIAW. Income on such investments should be retained in a Reserve Fund for ongoing investments until such time a minimum Reserve Fund of $100,000 is established. At no time may more than 40% of the Reserve Fund be invested for additional income.

The Executive Board is directed to present a detailed television plan to the 1977 Delegate Assembly.

(4) Policy Regarding Income Derived from Sale of Television Rights to AIAW Regional Qualifying Tournaments.

Whereas, in order to assure the orderly and effective presentation of AIAW regional qualifying tournaments, the membership hereby directs the AIAW Executive Board to prepare a plan for the televising of AIAW regional qualifying tournaments which shall incorporate the following principles which shall be effective immediately:

1. AIAW shall be the exclusive agent for all television coverage of AIAW regional qualifying tournaments and shall be entitled to a percentage of television fees derived from such agency not to exceed 15%;
2. not less than 50% of all television revenues derived from coverage of AIAW regional qualifying events shall be distributed to the region whose tournament was televised; and
3. all monies remaining after the distribution under (1) and (2) above shall be deposited in a special fund and distributed equally to each of the remaining regions under the plan.

The AIAW Executive Board is directed to present a detailed plan for the implementation of these principles to the 1977 Delegate Assembly.

AIAW SPECIAL PUBLICATIONS

AIAW Handbook 1976-77
AIAW Directory 1976-77 (Available Fall, 1976)
Regulations for Awarding Financial Aid to Student Athletes

NAGWS SPECIAL PUBLICATIONS

Bibliography of Research Involving Female Subjects
NAGWS (formerly DGWS) Research Reports II
Fundamentals of Athletic Training for Women
League Constitution and Bylaws for Girls' Interscholastic Sports (Suggested Guide)
Motivation in Coaching a Team Sport
Riding Standards 1976-77
Women's Athletics: Coping with Controversy

NAGWS SPORTS GUIDES

Contain offical rules for the sport and for officiating, as well as articles of interest to players and teachers. Guides are published biennially except for the Basketball Guide, published annually. Unless otherwise specified, current editions with latest rules will be sent.

Aquatics Guide 1975-77
Archery-Golf Guide 1976-78
Basketball Guide 1976-77 (Available July, 1976)
Bowling-Fencing Guide 1975-77
Field Hockey-Lacrosse Guide 1976-78
Gymnastics Guide 1975-77 (Revised)
Soccer-Speedball-Flag Football Guide 1976-78
Softball Guide 1976-78
Team Handball-Racquetball-Orienteering Guide 1976-78
Tennis-Badminton-Squash Guide 1976-78
Track and Field Guide 1976-78
Volleyball Guide 1976-77 (Available June 1976)

RULEBOOKS

Reprints of the Guide rules sections.

Basketball Rules 1976-77
Field Hockey-Lacrosse Rules 1976-78
Softball Rules 1976-78
Volleyball Rules 1976-77

SCOREBOOKS

Basketball (Revised 1976)
Field Hockey
Softball
Volleyball (Revised 1976)

For current prices and order information, write:

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AIAW REGIONS